Product Groups

Product Groups view allows user to group products into subgroups e.g. color, category / type, size, etc for multi-dimensions products analysis.

Below actions are available under "Product Groups":

😁 Create, edit and delete product group

😔 Search and view for the product group

Group products into subgroups e.g. colour, skincare , Brand…ect



Field Name	Description	Mandatory Information
Group Name	Self-explanatory	Y
Group Code	Custom code for the product group	Y
Is a Grouping Plan	Tick the checkbox if it is a grouping plan	Ν
Sub Group Allowed	Tick the checkbox if it allows sub group	Ν
Sub Group of	Select the main product group if it is sub group	Y
Description	Additional information for the product group	Ν

Create New Product Group

 Click "Create New" button at the right side of screen

Product Groups ×			
		Group Name	Group Code
Product Groups	[1]	Price Range	PG-001
PG-001 - Price Range	^	A la a Gammina Blan	The Contract Allerand
PG-001-01 - Below 20 S\$ (37)		Is a Grouping Plan	Jub Groups Allowed
PG-001-02 - From 20 S\$ to 29 S\$ (33)		Sub Group Of	
PG-001-03 - From 30 S\$ to 99 S\$ (24)			~
PG-001-04 - Above 100 S\$ (12)		Description	
Unassigned Products		Description:	
PG-002 - Price Range			
PG-002-01 - From 500 S\$ to 599 S\$ (2)			Create New Save Revert Delete
Unassigned Products			

2. Fill up the information on the form on the right side of the screen

3. Optional: If the checkbox name "Is a Grouping Plan" is ticked, it allows user to define sub group under this product group. The checkbox "Sub Groups Allowed" will be automatically ticked once the "Is a Grouping Plan" checkbox was ticked. This grouping plan will now be available for selection as parent group in "Sub Group of" drop-down list for sub groups' selections.

Product Groups ×					
2	8	Group Name		Group Code	
Product Groups	[\$	Price Range		PG-001	
B PG-001 - Price Range	^	I Is a Grouping Plan		Sub Ground Allowed	
PG-001-01 - Below 20 S\$ (37)		Is a Grouping Plan		San Groups Milowed	
PG-001-02 - From 20 S\$ to 29 S\$ (33)		Sub Group Of		50 C	
PG-001-03 - From 30 S\$ to 99 S\$ (24)			*		
D/2 001 04 About 100 55 (12)					
Product Groups ×					
?		Group Name		Group Code	
Product Groups	(Price Range		PG-001	
G-001 - Price Range PG-001-01 - Below 20 S\$ (37)	^	🗹 Is a Grouping Plan		Sub Groups Allowed	
PG-001-02 - From 20-55 to 29 55 (33)		Sub Group Of			
PG-001-03 - From 30 S\$ to 99 55 (24)			~		
PG-001-04 - Above 100 S\$ (12)	Icon for Grouping Pl	an			
Unassigned Products		cipton			

4. User must create sub groups under a grouping plan. These sub groups select their parent group from "Sub Group of" drop-down list.

■ <u>PG-002 - Price Range</u>
 ■ <u>PG-002 - Price Range</u>
 ■ 0.002 01 - From 500 SS to 599 SS (2)

Product Groups ×							
7	23	Group Name			Group Code		
Product Groups	("	Below 20 S\$			PG-001-01		
PG-001 - Price Range	^	Is a Grouping D	120		Sub Groups All	numed	
PG-001-01 - Below 20 S\$ (37)		is a Grouping P	lan		Sub Groups An	oweu	
PG-001-02 - From 20 S\$ to 29 S\$ (33)		Sub Group Of					
PG-001-03 - From 30 S\$ to 99 S\$ (24)		PG-001 - Price Ran	qe	~			
PG-001-04 - Above 100 S\$ (12)		PG-001	Price Range				
Unassigned Products		PG-002	Price Range				
PG-002 - Price Range							
PG-002-01 - From 500 S\$ to 599 S\$ (2)					Create New	Save	Revert Delete
Unassigned Products							
					 Market: < Select 	All >	v 🛤 🔂
		Select None	1100000		-	Category #	Category Name
		BD04-002562	Master Eye Liner in Brown			101	Regular Item

5. Assign product under a product group. Click the

"Unassigned Products" for the selected category, click button at the middle of the screen or right click on the mouse at the list of unassigned products and select "Move to Product Group"

Note: Products cannot be assigned to a grouping plan / parent group

7		Group Name	Group C	ode	
Product Groups	(B)	Unassigned Products			
PG-001 - Price Range	^			C 10 1	
PG-001-01 - Below 20 S\$ (37)	-	Is a Grouping Plan	U Sub	Groups Allowed	
PG-001-02 - From 20 S\$ to 29 S\$ (33)		Sub Group Of			
PG-001-03 - From 30 S\$ to 99 S\$ (24)		PG-001 - Price Range	~		
PG-001-04 - Above 100 SS (12)					
Unassigned Products		Description:			
PG-002 - Price Kange					
PG-002-01 - From 500 S\$ to 599 S\$ (2)			Creat	New Save	Revert Delete
Unassigned Products				Then Thue	Tever C Tever
		Products : (22) Brand:	< Select All > V Market	t: < Select All >	v 🛤 🕅
		Product # A	Product Name	Category #	Category Name
		BD01-003148W	Doctor's Label White Improve Purifying Mask	101	Regular Item
		BD01-BUNDLE-W	Doctor's Label White Improve Purifying Mask PO2	101	Regular Item
		BD11-00002	Kate Frame Crate 🚙 Move To Product Group	101	Regular Item
		BHF-001	Best fragrance Show Product Details	101	Regular Item
		BHF-002	Best fragrance F	101	Regular Item
		BHF-BUXmas01	Best fragrance X	101	Regular Item
		DRV01	Delivery Charges Show Product Sales Analysis	SCV	Services & Charges
		ITS01	IT Service / Supp 1 Show Product Purchase Analysi	s SCV	Services & Charges
		LG-001	Lego Medieval	101	Regular Item
		LG-002	Lego Age of Discovery	101	Regular Item
		LG-003	Lego Jungle Feast	101	Regular Item
		LK0001	Loacker Chocolates 10 x 250grams	101	Regular Item
		LK0002	Loacker Chocolates Mocha 10 x 250grams	101	Regular Item
		LK0003	Loacker Dark Chocolates 10 x 250grams	101	Regular Item
		NES-MIL001	Nestle Milo Tin 400G	101	Regular Item
		NES-MIL002	Nestle Milo Ready-to-Drink Packet Drinks 4 x 6 x 200n	nl 101	Regular Item
		NES-MIL003	Nestle Milo Breakfast Bar 100G	101	Regular Item
		NES-MIL004	Nestle Milo Cookies Pack 10 x 6 x 200G	101	Regular Item
		Test123	Box of 6 Loacker	101	Regular Item
		VK-1001	Yankee Candle Large Lavander	101	Regular Item
		115 6001	The second	147.1	A start starts

6. Select the product group on the pop-up window and click "OK" to confirm the selection.

🤒 Move To Product Gro	oup		×
Move To Product Group i Assign selected produ	ucts to another Pr	oduct Group.	
Please choose a Product Group:	Product Group to PG-001-01 PG-001-02 PG-001-03 PG-001-04	which selected products will be Below 20 S\$ From 20 S\$ to 29 S\$ From 30 S\$ to 99 S\$ Above 100 S\$	50gram a 10 x 2

😕 Move To Product Group	×
Move To Product Group i Assign selected products to another Product Group.	
Please choose a Product Group to which selected products wi <u>P</u> roduct Group: PG-001-02 - From 20 S\$ to 29 S\$	ll beassigned to.
	<u>C</u> ancel

7. Click "*Save*" button at the right side of screen when done

Update Product Group Details

1. Click on product group to be updated, it will bring up the selected product group details on the right side of the screen

2. Click "Save" button at the right side of the screen when done with the update

3. Click "*Revert*" button at the right side of the screen to reverse any changes

Delete Product Group

1. Click on product group to be deleted, it will bring up the selected product group on the right side of the screen

2. Click on "Delete" button at the right side of screen

3. Click on "Yes" button on the pop-up window to confirm product group deletion

Product Groups ×			
2	Group Name	Group Code	
Product Groups	From 20 S\$ to 29 S\$	PG-001-02	
PG-001 - Price Range PG-001-01 - Below 20 SS (37) DG 001 02 - Step 20 SS (a 20 SS (22)	Is a Grouping Plan	Sub Groups Allowed	
PG-001-02 - From 30 SS to 99 SS (24)	PG-001 - Price Range	~	
PG-001-04 - Above 100 S\$ (12)	Description:		
Unassigned Products	Description		
PG-002 - Price Range PG-002-01 - From 500 SS to 599 SS (2)		Create New Save	Revert Delete
on a signed in out to	Products : (33) Brand: < Select All >	✓ Market: < Select All >	v 🛤 🔂
Deleting record?		Category #	Category Name Regular Item
Do you rea	oducts assigned to this group, which will be moved to unassigned grou In wish to delete this product group?	p. 101 101	Regular Item
i i i i i i i i i i i i i i i i i i i		101	Regular Item
		101	Regular Item
	abor overse and an and a structure	101	Regular Item
	BD04-002564 Pure Mineral BB Water Gel 30ml	101	Regular Item

View and Search for Product Group Details

1. Enter search parameter to filter the result, i.e. type in the group name in the search textfield box at the bottom of the screen.



2. Result can be filtered by "Only Active Product", "Only Inactive Product" or "Both Active/Inactive Product" (see drop-down list in image below)

BD04-002576	Lasting Drama Gel Liner P	en 1.3g Black	101	Regular Item	
BD05-005643	Super Liner Black Lacquer	Super Liner Black Lacquer 1.5ml			
BD05-005644	Super Liner Ultra Sharp 0.	9 Only Active Products	101	Regular Item	
BD05-005645	Double Extension Beauty	U Only Inactive Products	101	Regular Item	
BD05-005646	Curl Impact Collagene Ex	re Both Active / Inactive Products	101	Regular Item	~
Sea <u>r</u> ch:		Both Active / Inactive Products 🔷 🗸			33

3. Click on product group to view, it will bring up the details on the right side of the screen,