


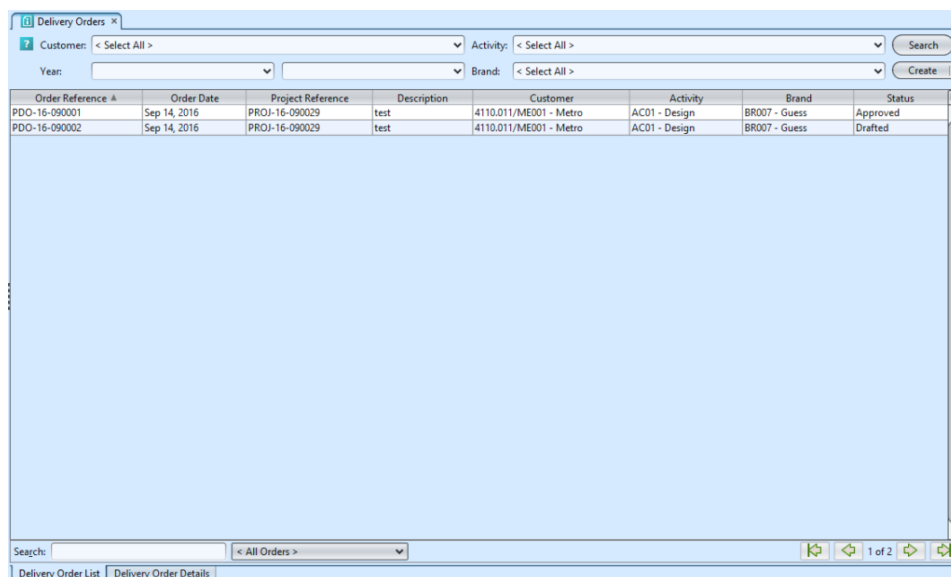
Delivery Orders

Delivery Orders view allows user to view and manage projects' delivery orders for **Made To Order Items** type by the company. Issuing of the delivery orders itself is to be done from "**Projects**" application.

Below are available actions for the user from "**Delivery Orders**":

 View and search for delivery order details

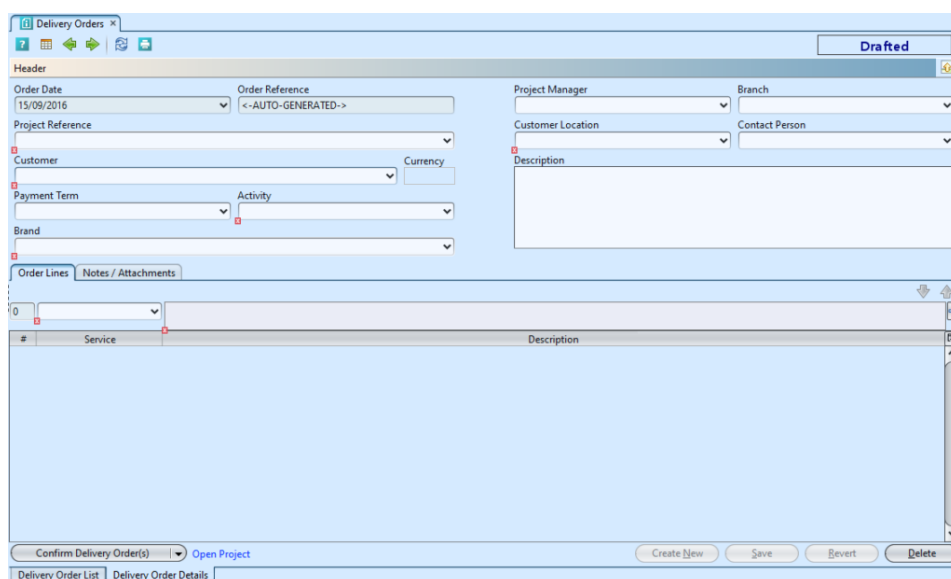
 Issue delivery order: see "**Projects**" application



The screenshot shows the 'Delivery Orders' application window. At the top, there are filters for Customer, Activity, Year, and Brand, along with a Search button and a Create button. Below the filters is a table with the following data:

Order Reference	Order Date	Project Reference	Description	Customer	Activity	Brand	Status
PDO-16-090001	Sep 14, 2016	PROJ-16-090029	test	4110.011/ME001 - Metro	AC01 - Design	BR007 - Guess	Approved
PDO-16-090002	Sep 14, 2016	PROJ-16-090029	test	4110.011/ME001 - Metro	AC01 - Design	BR007 - Guess	Drafted

At the bottom, there is a search bar, a dropdown for 'All Orders', and a status indicator '1 of 2'.



The screenshot shows the 'Delivery Order Details' application window. It features a 'Header' section with fields for Order Date, Order Reference, Project Manager, Branch, Project Reference, Customer Location, Contact Person, Customer, Currency, Payment Term, Activity, Brand, and Description. Below the header is a section for 'Order Lines' with a table for Service and Description. At the bottom, there are buttons for 'Confirm Delivery Order(s)', 'Open Project', 'Create New', 'Save', 'Revert', and 'Delete'.

View and Search for Delivery Order Details:

1. Click on ***"Delivery Orders List"*** tab at the bottom of screen
 2. Enter search parameter to filter the result, i.e. type in which customer to search for in the ***"Customer"*** text field box or select from drop-down list
 3. Result can be sorted alphabetically by clicking the fields' columns
 4. Double click on delivery order document to view full details of the document, it will bring up the details on ***"Delivery Orders Details"*** tab for the selected document
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