Receipt Order – Goods Receipts Process (After Delivery Invoice Rule)

This video will show users the process to create from Receipt Order – Goods Receipts Process (After Delivery Invoice Rule).

Navigate to Purchase, Purchase Invoice, New Entry.
Click Show Receipt Order link.
Click Create Shipment Notice button.

STEP-BY-STEP:
1. Go to Purchase menu
2. Open a posted Purchase Invoice document
3. Click Show Receipt Order link.
It will open Receipt Order document in the Inventory module, for warehouse to process receiving the order.
4. Click Create Shipment Notice button and OK button.
5. Verify the shipment header and lines data (warehouse, import declaration number, products' batch info etc).
6. Click Confirm Advance Shipment Notice when done editing / verifying the data.
7. Click Approve Advance Shipment Notice
8. Click on the arrow next to Generate Report button to show option to Undo the approved Advance Shipment Notice document.
9. Click Create Goods Receipt button and OK button.
10. Click Confirm Goods Receipt when done editing / verifying the data.
11. Click Post Goods Receipt
12. Click on the arrow next to Generate Report button to show option to Undo the Goods Receipt Posting.
13. Click on the Putaway link
14. Verify the lines data (locator and qty).
15. Click Confirm Putaway when done editing / verifying the data.
16. Click Post To Inventory button.
The stock are now available in the warehouse for transactions.
17. Click Generate Report button to preview or print the document