

# Account Masters

## Chart of Account

List of the accounts used by the organization in the company's general ledger. Create new account; update, delete, view and search for an account

## Account Report Mapping

View and edit mapping of chart of account to group / statutory chart of accounts. Create new group chart of accounts, assign to group, update, delete, view and search details of group chart of account.

## Fiscal Calendar

Fiscal Calendar view allows user to setup and manage the financial year of the company.

## Banks

Create records of banks used by the company.

## Bank Accounts

Create records of banks accounts used by the company.

## Customers

Create and manage customers records.

## Vendors

A vendor, or a supplier, is a supply chain management term that means person who provides goods or services to a company. Create and manage vendors records.

## Employees

Create and manage employees records.

## Partner Group

Manage partners into groups for report and business analysis. Create new group; update, delete, view and search for details

## Analytical Groups

Analytical groups for report and business analysis. Create new group; update, delete, view and search for details

## Cost Centers

Create and manage cost centers.

## Account Documents

Create and manage account document.

## Budgets

Create and manage company's budget.

## Currency

Create currency settings to be use by the system for transactions and group reporting purposes; Create new currency, update, delete, update exchange rates, update closing rates, export exchange rates.

## Tax Rate

Create and manage tax schemes and tax comptroller of a tax scheme; update, delete

## Journal

Journal is a business diary in which all financial data pertaining to the day to day business transactions of a firm is recorded using double-entry bookkeeping system.

## Payment Terms

Accounting payment terms are the payment rules imposed by suppliers on their customers. Payment terms are imposed to ensure that payments are received by suppliers within a reasonable period of time.

## Payment Means

Payment means are modes of funds to make payment for goods or services.

## Asset Groups

Asset Groups view allows user to create groupings for the company's assets, and use different settings of depreciation and account journal entry to manage the asset groups.

## Asset Locations

Asset Locations view allows user to create and manage locations for company's assets for easier tracking.

## Assets

Assets view allows user to record and manage the company's assets. User can also sell / dispose asset (record) here.

## Recurring Entries

Create and manage recurring journal entries.

## Analytical Entry Template

Create and manage templates for frequently used analytical entry.

## Cost Center Entry Template

Create and manage templates for frequently used cost center entry.

---