

Inventory Lot Register

Inventory Lot Register allows user to view transactions of incoming stock of a warehouse.

The screenshot shows the 'Inventory Lot Register' window. At the top, there are search filters: 'Warehouse' (set to '< Select All Warehouses >'), 'Representative' (set to '< Select All >'), 'Year' (set to 'Year 2016'), 'From:', 'To:', 'Title:', and 'Doc/Ref #:'. A 'Search' button is on the right. Below the filters is a table with the following columns: Date, Document #, Reference #, Warehouse #, Warehouse Name, Representative, Grand Total, and Status. The table is currently empty. At the bottom, there is a 'Status' dropdown menu set to 'Drafted / Confirmed' and a 'Total SGD' field.

The screenshot shows the 'Inventory Lot Register' window with more detailed filters. At the top right, there is a 'Drafted' button. Below it are filters for 'Document Date' (26/08/2016), 'Document Number' (<- AUTO-GENERATED->), 'Reference Number', and 'Branch' (HQ - Head Office). There are two main sections: 'Details' with 'Warehouse' and 'Representative' dropdowns, and 'Additional Info' with a 'Description' field. Below these is a 'Product Brand' dropdown set to '< Select All >' and a 'Filter:' field. At the bottom, there is a table with the following columns: #, Product, Description, UOM, Batch #, Expiry Date, Quantity, Standard Cost, Standard Forex, Variance Cost, Variance Forex, Standard Duty, Variance Duty, Transport Cost, and Total Cost. The table is currently empty. At the bottom right, there is a 'Total' row with a value of 0.

View and search for Warehouse's Inventory Stock Data:

1. Select a warehouse from "Warehouse" drop-down list at the top of screen. It will pull up data for the selected warehouse.

Inventory Lot Register

Warehouse: TE01 - Main Warehouse Representative: < Select All > Search

Year: Year 2016 From: From: Till: Doc/Ref #:

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 5, 2016	STK-0002		TE01	Main Warehouse			Confirmed

2. Select representative from **“Representative”** drop-down list and the certain period of the year from **“Year”, “From”** and **“Till”** drop-down list and click **“Search”** button.

Inventory Lot Register

Warehouse: TE01 - Main Warehouse Representative: EM01 - Chris Search

Year: Year 2016 From: 01/01/2016 Till: 30/06/2016 Doc/Ref #:

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 8, 2016	UOM-0044	SO-16-010146	TE01	Main Warehouse	EM01 - Chris	\$51.37	Drafted

3. Enter search parameter to filter the result, i.e. type in the document’s number in the search textfield box at the bottom of the screen.

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 11, 2016	STK-0006		TE01	Main Warehouse			Confirmed
Jan 11, 2016	STK-0006		TE01	Main Warehouse			Confirmed
May 10, 2016	UOM-0053		TE01	Main Warehouse			Drafted
May 24, 2016	UOM-0054	PS16-050018	TE01	Main Warehouse			Drafted
May 24, 2016	UOM-0055	PS16-050019	TE01	Main Warehouse		\$50.40	Drafted

Search Engine

Status: Drafted / Confirmed Total SGD: \$56.97

Inventory Lot List (22) Inventory Lot

4. Double click on the selected document to view the details

Inventory Lot Register

Document Date: 08/01/2016 Document Number: UOM-0044 Reference Number: SO-16-010146 Branch: HQ - Head Office

Warehouse: TE01 - Main Warehouse Representative: EM01 - Chris Source Document: UOM-0044

Additional Info: Description

Items / Articles: Notes / Attachments

Product Brand: < Select All > Filter:

#	Product	Description	UOM	Batch #	Expiry Date	Quantity	Standard Cost	Standard Forex	Variance Cost	Variance Forex	Standard Duty	Variance Duty	Transport Cost	Total Cost
0	LCB01	Loacker Chocolate Bar	Box-6	CN-0017	Aug 17, 2018	1	\$51.37							\$51.37

Total: 1 \$51.37 \$51.37

Inventory Lot List (1) Inventory Lot