

# Inventory Lot Register

Inventory Lot Register allows user to view transactions of incoming stock of a warehouse.

The screenshot shows the 'Inventory Lot Register' application window. At the top, there are search filters: 'Warehouse' (set to '< Select All Warehouses >'), 'Representative' (set to '< Select All >'), 'Year' (set to 'Year 2016'), 'From:', 'To:', and 'Doc/Ref #'. A 'Search' button is located to the right. Below the filters is a large, empty table with the following columns: Date, Document #, Reference #, Warehouse #, Warehouse Name, Representative, Grand Total, and Status. At the bottom of the window, there is a 'Status' dropdown menu set to 'Drafted / Confirmed' and a 'Total SGD' field.

The screenshot shows the 'Inventory Lot Register' application window with more detailed filters. At the top right, there is a 'Drafted' button. The filters include 'Document Date' (set to '26/08/2016'), 'Document Number' (set to '<- AUTO-GENERATED->'), 'Reference Number', and 'Branch' (set to 'HQ - Head Office'). Below these are two sections: 'Details' with 'Warehouse' and 'Representative' dropdowns, and 'Additional Info' with a 'Description' field. At the bottom, there is a 'Product Brand' dropdown set to '< Select All >' and a 'Filter:' field. The main table has columns: #, Product, Description, UOM, Batch #, Expiry Date, Quantity, Standard Cost, Standard Forex, Variance Cost, Variance Forex, Standard Duty, Variance Duty, Transport Cost, and Total Cost. The 'Total' row shows a value of '0' in the 'Quantity' column. At the bottom left, there is a 'Total' label and a '0' value.

## View and search for Warehouse's Inventory Stock Data:

1. Select a warehouse from "Warehouse" drop-down list at the top of screen. It will pull up data for the selected warehouse.

Inventory Lot Register

Warehouse: TE01 - Main Warehouse Representative: < Select All > Search

Year: Year 2016 From: From: Till: Doc/Ref #:

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 5, 2016	STK-0002		TE01	Main Warehouse			Confirmed

2. Select representative from **“Representative”** drop-down list and the certain period of the year from **“Year”, “From”** and **“Till”** drop-down list and click **“Search”** button.

Inventory Lot Register

Warehouse: TE01 - Main Warehouse Representative: EM01 - Chris Search

Year: Year 2016 From: 01/01/2016 Till: 30/06/2016 Doc/Ref #:

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 8, 2016	UOM-0044	SO-16-010146	TE01	Main Warehouse	EM01 - Chris	SS1.37	Drafted

3. Enter search parameter to filter the result, i.e. type in the document’s number in the search textfield box at the bottom of the screen.

Date	Document #	Reference #	Warehouse #	Warehouse Name	Representative	Grand Total	Status
Jan 11, 2016	STK-0006		TE01	Main Warehouse			Confirmed
Jan 11, 2016	STK-0006		TE01	Main Warehouse			Confirmed
May 10, 2016	UOM-0053		TE01	Main Warehouse			Drafted
May 24, 2016	UOM-0054	PS16-050018	TE01	Main Warehouse			Drafted
May 24, 2016	UOM-0055	PS16-050019	TE01	Main Warehouse		SS0.40	Drafted

Search Engine

Status: Drafted / Confirmed Total SGD: \$56.97

Inventory Lot List (22) Inventory Lot

4. Double click on the selected document to view the details

Inventory Lot Register

Document Date: 08/01/2016 Document Number: UOM-0044 Reference Number: SO-16-010146 Branch: HQ - Head Office

Warehouse: TE01 - Main Warehouse Representative: EM01 - Chris Source Document: UOM-0044

Additional Info: Description

Items / Articles: Notes / Attachments

Product Brand: < Select All > Filter:

#	Product	Description	UOM	Batch #	Expiry Date	Quantity	Standard Cost	Standard Forex	Variance Cost	Variance Forex	Standard Duty	Variance Duty	Transport Cost	Total Cost
0	LCB01	Loacker Chocolate Bar	Box-6	CN-0017	Aug 17, 2018	1	SS1.37							SS1.37

Total: 1 SS1.37 SS1.37

Inventory Lot List (1) Inventory Lot