



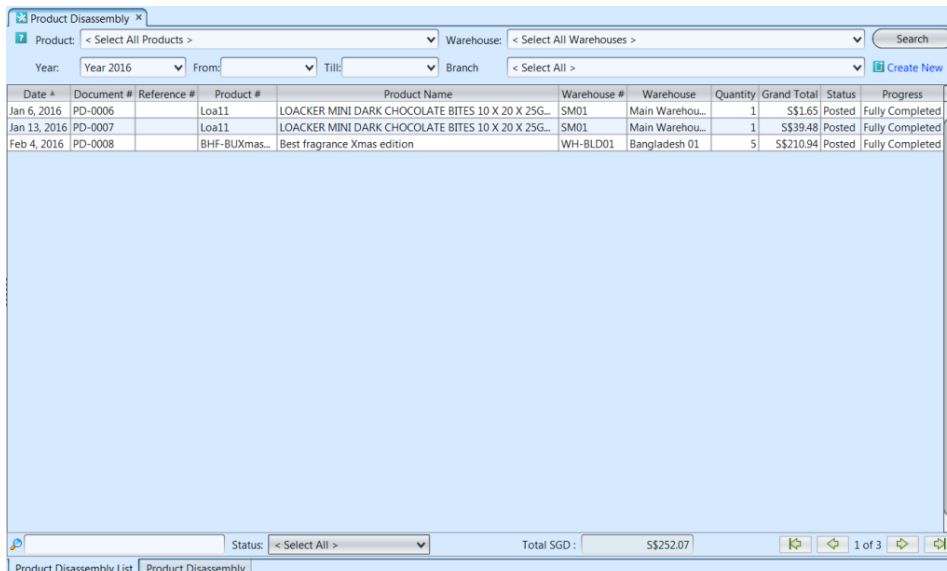


# Product Disassembly

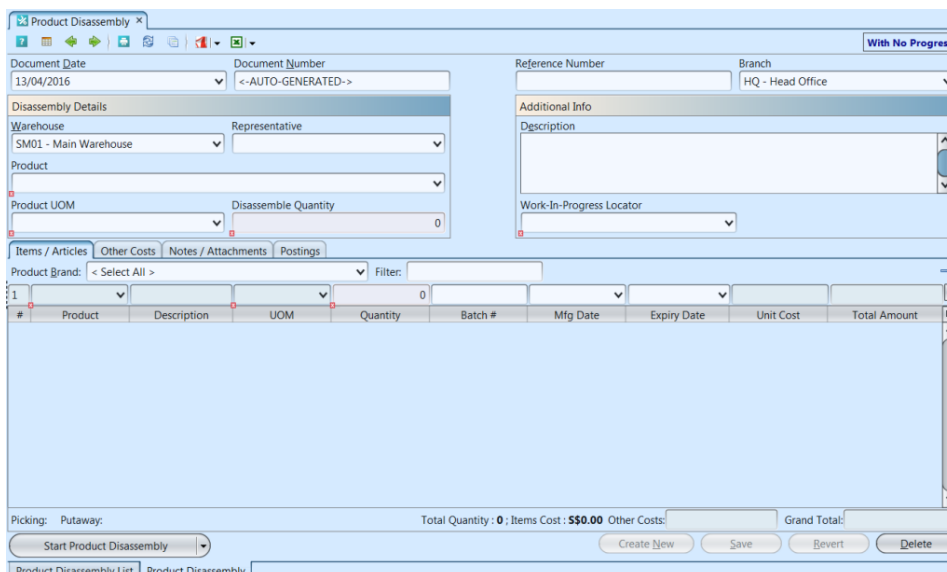
The Product Disassembly view allows user to process dis-assembling of product into its parts at the warehouse. Below are available actions for the user from **“Product Disassembly”** view:

-  Start new product disassembly
-  Update product disassembly details
-  Delete product disassembly
-  View and search for product disassembly details



The screenshot shows the 'Product Disassembly List' window. It features a search bar at the top with fields for Product, Warehouse, Year, From, Till, and Branch. Below the search bar is a table with columns: Date, Document #, Reference #, Product #, Product Name, Warehouse #, Warehouse, Quantity, Grand Total, Status, and Progress. The table contains three rows of data. At the bottom, there is a status bar showing 'Status: < Select All >', 'Total SGD: S\$252.07', and '1 of 3'.

Date	Document #	Reference #	Product #	Product Name	Warehouse #	Warehouse	Quantity	Grand Total	Status	Progress
Jan 6, 2016	PD-0006		Loa11	LOACKER MINI DARK CHOCOLATE BITES 10 X 20 X 25G...	SM01	Main Warehou...	1	S\$1.65	Posted	Fully Completed
Jan 13, 2016	PD-0007		Loa11	LOACKER MINI DARK CHOCOLATE BITES 10 X 20 X 25G...	SM01	Main Warehou...	1	S\$39.48	Posted	Fully Completed
Feb 4, 2016	PD-0008		BHF-BUXmas...	Best fragrance Xmas edition	WH-BLD01	Bangladesh 01	5	S\$210.94	Posted	Fully Completed



The screenshot shows the 'Product Disassembly Details' window. It has a top bar with 'With No Progress'. The main area is divided into sections: 'Disassembly Details' with fields for Document Date, Document Number, Warehouse, Representative, Product, Product UOM, and Disassemble Quantity; 'Additional Info' with fields for Reference Number, Branch, Description, and Work-In-Progress Locator; and 'Items / Articles' with a table for Product, Description, UOM, Quantity, Batch #, Mfg Date, Expiry Date, Unit Cost, and Total Amount. At the bottom, there is a picking section with 'Picking: Putaway:', 'Total Quantity: 0', 'Items Cost: S\$0.00', 'Other Costs:', and 'Grand Total:'. Action buttons 'Create New', 'Save', 'Revert', and 'Delete' are at the bottom right.

#	Product	Description	UOM	Quantity	Batch #	Mfg Date	Expiry Date	Unit Cost	Total Amount
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Product Disassembly x

Document Date: 13/04/2016 Document Number: <-AUTO-GENERATED-> Reference Number: Branch: HQ - Head Office

Disassembly Details

Warehouse: SM01 - Main Warehouse Representative: Product: Product UOM: Disassemble Quantity: 0

Additional Info

Description: Work-In-Progress Locator:

Items / Articles Other Costs Notes / Attachments Postings

Other Costs Applicable

Account	Currency	Description	Amount	Base Amount
1				

Picking: Putaway: Total Quantity: 0 Items Cost: \$50.00 Other Costs: Grand Total:

Start Product Disassembly Create New Save Revert Delete

Product Disassembly List Product Disassembly

Product Disassembly x

Document Date: 13/04/2016 Document Number: <-AUTO-GENERATED-> Reference Number: Branch: HQ - Head Office

Disassembly Details

Warehouse: SM01 - Main Warehouse Representative: Product: Product UOM: Disassemble Quantity: 0

Additional Info

Description: Work-In-Progress Locator:

Items / Articles Other Costs Notes / Attachments Postings

Notes / Attachments

Title	File Size	By User	On Date

Title: Description: File Name: Size: bytes (1)

Create New Save Revert Delete

Picking: Putaway: Total Quantity: 0 Items Cost: \$50.00 Other Costs: Grand Total:

Start Product Disassembly Create New Save Revert Delete

Product Disassembly List Product Disassembly

Product Disassembly x

Document Date: 13/04/2016 Document Number: <-AUTO-GENERATED-> Reference Number: Branch: HQ - Head Office

Disassembly Details

Warehouse: SM01 - Main Warehouse Representative: Product: Product UOM: Disassemble Quantity: 0

Additional Info

Description: Work-In-Progress Locator:

Items / Articles Other Costs Notes / Attachments Postings

Postings

Account #	Account Name	Entity Type	Memo	Due Date	Debit	Credit	Base Amount

Journal: Date: Document #: Reference #:

Picking: Putaway: Total Quantity: 0 Items Cost: \$50.00 Other Costs: Grand Total:

Start Product Disassembly Create New Save Revert Delete

Product Disassembly List Product Disassembly

Field Name	Description	Mandatory Information
Document Date	Creation date of the document	Y
Document Number	Document number of the product disassembly	Y

Reference Number	Code for easy reference search of the document	N
Branch	Name of company's branch	Y
Warehouse	The warehouse of which to disassemble product	Y
Representative	Name of staff assigned to do the product disassembly	N
Product	Select an assembled product from the list	Y
Product UOM	Unit of Measurement of the product	Y
Disassemble Quantity	Quantity of the product to be disassembled	Y
Description	Additional information in regard to the product disassembly document	N
Work-in-Progress Locator	Locator of product disassembly	Y
Items / Articles		
Product Brand	Select product brand(s) to filter products	N
Filter	Enter keyword(s) to filter / search for products	N
Product	Product code of the item to be disassembled	Y
Description	Description of the item	N
UOM	Type of the item (Unit of Measure)	Y
Quantity	Amount of item required for the product disassembly	Y
Batch #	Batch # for the product after disassembly	Y
Mfg Date	Manufacturing date for the product after disassembly	Y
Expiry Date	Expiry Date for the product after disassembly	Y
Unit Cost	Cost per item	Y
Total Amount	Total value for the quantity of the item for the product disassembly	Y
Other Costs		
Account	Select account to charge applicable cost	Y – if there is other cost
Currency	Currency of account	Y – if there is other cost
Description	Description of other costs	Y – if there is other cost
Amount	Amount of other costs in account's currency	Y – if there is other cost
Base Amount	Amount of other costs in company's base currency	Y – if there is other cost
Other Costs	Total of other costs for the product disassembly document	Y
Grand Total	Total cost for all the items on the product disassembly document	Y

## Start New Product Disassembly:

1. Click on ***“Create New”*** at the top right of screen of ***“Product Disassembly List”*** tab, it will open ***“Product Disassembly”*** tab with empty form

2. Fill up product disassembly's information on the top half of screen

**Note:** Product disassembly type requires user to tick **"Has Bill of Materials"** checkbox for the product in **"Inventory- (Masters) Products"** view and the product's parts defined under **"BOM"** tab. The product will then be available for product disassembly's selection in the product disassembly's **"Product"** drop-down list


Bom Item #	Bom Item Name	Stock Uom	Quantity	Description
Loa06	LOACKER MOCHA CHOCOLATE BAR 12 X 20 X 50GRAMS	Each	4	
Loa07	LOACKER DARK CHOCOLATE BAR 10 X 15 X 100GRAMS	Each	2	

3. Click **"Save"** button at the bottom right side of screen
4. Click on **"Other Costs"** tab at the middle of screen to add other applicable cost for the product disassembly
5. Click on **"Notes / Attachments"** tab at the middle of screen to add notes or files attachment for the product disassembly
6. Click on **"Save"** button at the bottom right of screen to save
7. Click on **"Start Product Disassembly"** button at the bottom of screen to start the product disassembly. A link to picking document will show up above **"Complete Product Disassembly"** button at bottom left

of screen. Picking process must be completed before user can complete the product disassembly process. Click on the Picking link to process it and pick the required items

The screenshot shows the 'Product Disassembly' window. At the top right, a red box highlights the text 'With No Progress'. The window contains several input fields: Document Date (13/04/2016), Document Number (<-AUTO-GENERATED->), Reference Number, Branch (HQ - Head Office), Warehouse (SMD1 - Main Warehouse), Representative, Product (Loa-Bundle01 - Locker Bundle - Chocolates 2016), Product UOM (Each - Each), Disassemble Quantity (2), and Work-In-Progress Locator (W01-WIP). Below these is a table with columns: Product, Description, UOM, Quantity, Batch #, Mfg Date, Expiry Date, Unit Cost, and Total Amount. The table lists two items: 1. Loa07, LOCKER DARK CHOCOLATE BAR 10 X 15 X 100GRAMS, Each, 4, \$S0.256640, \$S1.03; 2. Loa06, LOCKER MOCHA CHOCOLATE BAR 12 X 20 X 50GRAMS, Each, 8, \$S0.338660, \$S2.71. At the bottom, there are buttons for 'Start Product Disassembly' (highlighted with a red box), 'Create New', 'Save', 'Revert', and 'Delete'. A status bar at the bottom shows 'Total Quantity: 12; Items Cost: \$S3.74 Other Costs: Grand Total: \$S3.74'.

This close-up shows the bottom section of the screen. It includes a 'Picking: PIC16-040213 Putaway: ---' label. Below it is a button labeled 'Complete Product Disassembly' with a dropdown arrow, which is highlighted with a red box. At the bottom are two tabs: 'Product Disassembly List' and 'Product Disassembly'.

8. User may change the batch information after started the product disassembly process. Select a product line item on the table in the “**Items / Articles**” tab. Enter “**Batch #**”, “Manufacturing Date” and / or “Expiry Date”. Click ENTER or  button to save the information. Repeat for the other line items.

This screenshot shows the 'Items / Articles' tab of the 'Product Disassembly' window. The table from the previous screenshot is visible, but with additional columns: 'Batch #', 'Mfg Date', and 'Expiry Date'. The first item (Loa07) now has a 'Batch #' of 20161001, a 'Mfg Date' of 01/10/2016, and an 'Expiry Date' of 01/10/2016. These three columns are highlighted with a red box. The second item (Loa06) has a 'Batch #' of PD-0009. A red box also highlights the plus icon button at the end of the first row.

9. Click on “**Complete Product Disassembly**” button at the bottom of screen when the product disassembly is completed to confirm the document

10. Click on “**Post Product Disassembly**” button at the bottom of screen to post the product disassembly to accounts. Journal entries for the product disassembly will be automatically created under “**Posting**” tab.

A link to Putaway document will show up above **"Generate Report"** button at bottom left of screen. Click on the Putaway link to process it and to complete the Product Disassembly process

Picking: PIC16-040213 Putaway: ---

**Post Product Disassembly**

Product Disassembly List   Product Disassembly

Product Disassembly x

Document Date: 13/04/2016 Document Number: PD-0009 Reference Number: Branch: HQ - Head Office

Disassembly Details

Warehouse: SM01 - Main Warehouse Representative: Product: Loa-Bundle01 - Loacker Bundle - Chocolates 2016 Product UOM: Each - Each Disassemble Quantity: 2

Additional Info

Description: Work-In-Progress Locator: W01-WIP

Items / Articles Other Costs Notes / Attachments Postings

Product Brand: < Select All > Filter:

#	Product	Description	UOM	Quantity	Batch #	Mfg Date	Expiry Date	Unit Cost	Total Amount
1	Loa07	LOACKER DARK CHOCOLATE BAR 10 X 15 X 100GRAMS	- Each	4	20161001		01/10/2016	\$S0.240000	\$S0.96
1	Loa07	LOACKER DARK CHOCOLATE BAR 10 X 15 X 100GRAMS	Each	4	20161001		Oct 1, 2016	\$S0.240000	\$S0.96
2	Loa06	LOACKER MOCHA CHOCOLATE BAR 12 X 20 X 50GRAMS	Each	8	20161001		Oct 1, 2016	\$S0.246250	\$S1.97

Picking: PIC16-040213 Putaway: PUT16-040193 Total Quantity: 12 Items Cost: \$S2.93 Other Costs: Grand Total: \$S2.93

Generate Report Create New Save Revert Delete

Product Disassembly List Product Disassembly

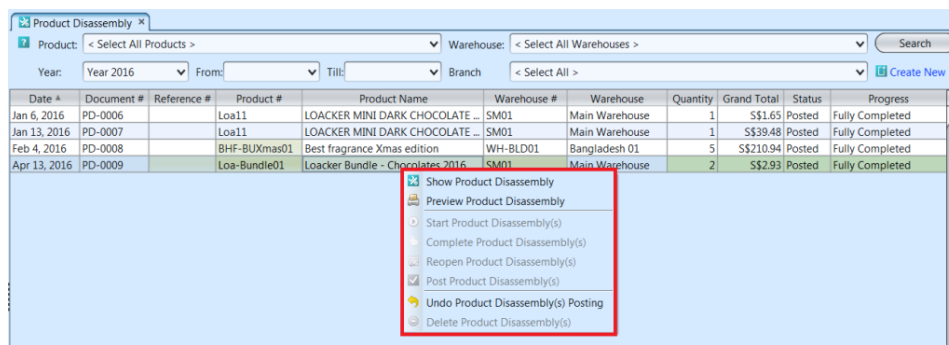
## Update Product **Disassembly** Details:

1. Click on **"Product Disassembly List"** tab at the bottom of screen
2. Double click on product disassembly to be updated, it will bring up the details on **"Product Disassembly"** tab for the selected disassembly. If a product disassembly's status is **"Partially Completed"** or **"Fully Completed"**, right click on the order and reopen / undo posting of the document first.

Alternatively user can reopen / undo posting of the document from the list view. Right-click on the document to show options available for the selected document.

**Note:** Picking and / or Putaway process for the

product disassembly document need to be reversed first before user able to modify the document



3. Make change(s) on the product disassembly information

4. Click on **"Save"** button at the bottom right of screen to save

5. Click on **"Revert"** button at the bottom right of screen or refresh icon at the top of the screen to roll back the changes

6. Click on **"Start Product Disassembly"** button at the bottom of screen to start the product disassembly. A link to picking document will show up above **"Complete Product Disassembly"** button at bottom left of screen. Picking process must be completed before user can complete the product disassembly process. Click on the picking link to process it

7. Click on **"Complete Product Disassembly"** button at the bottom of screen when the product disassembly is completed

8. Click on **"Post Product Disassembly"** button at the bottom of screen to post the product disassembly to accounts. Journal entries for the product disassembly will be automatically created under **"Posting"** tab. A link to putaway document will show up above **"Generate Report"** button at bottom left of screen. Click on the putaway link to process it

## Delete Product ***Disassembly***:

1. Click on ***“Product Disassembly List”*** tab at the bottom of screen
2. Double click on product disassembly to be deleted, it will bring up the details on ***“Product Disassembly”*** tab for the selected document. If a product disassembly's status is ***“Partially Completed”*** or ***“Fully Completed”***, right click on the order and reopen / undo posting of the document first.

Alternatively user can reopen / undo posting of the document from the list view. Right-click on the document to show options available for the selected document.

**Note:** Picking and / or putaway process for the product disassembly document need to be reversed first before user able to delete the document

3. Click on ***“Delete”*** button at the bottom right side of screen
4. Click on ***“Yes”*** button on the pop-up window to confirm product disassembly deletion

## View and Search for Product ***Disassembly*** Details:

1. Click on ***“Product Disassembly List”*** tab at the bottom of screen
2. Enter search parameter to filter the result, i.e. type in which warehouse to search for in the ***“Warehouse”*** text field box or select from drop-down list



