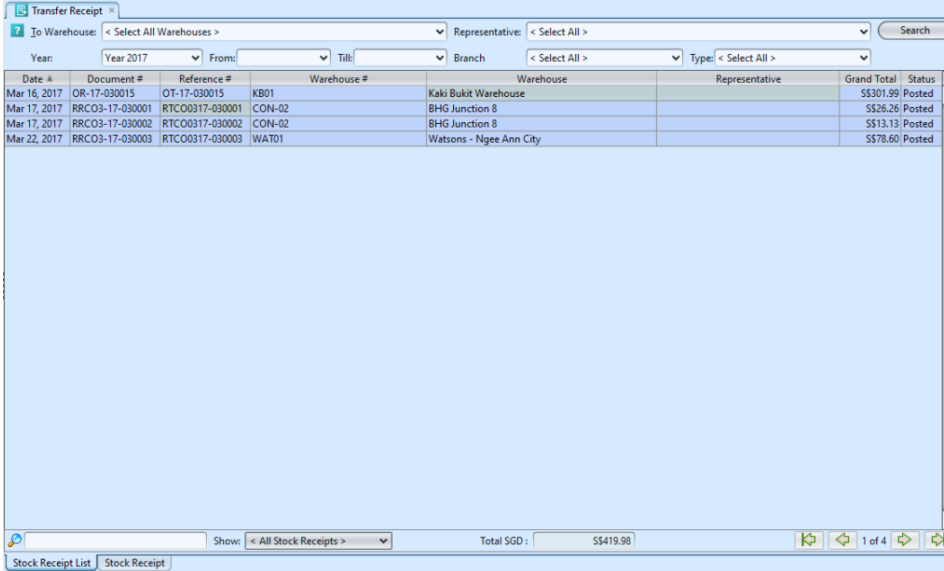


# Transfer Receipt

The Transfer Receipt view allows user to process stocks receipt for receiving warehouse of a stock transfer order. Below are available actions for the user from **“Transfer Receipt”** view:

 Process transfer receipt

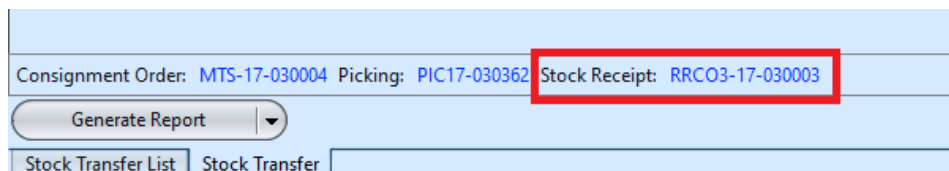


Date	Document #	Reference #	Warehouse #	Warehouse	Representative	Grand Total	Status
Mar 16, 2017	OR-17-030015	OT-17-030015	KB01	Kaki Bukit Warehouse		\$5301.99	Posted
Mar 17, 2017	RRC03-17-030001	RTC00317-030001	CON-02	BHG Junction 8		\$526.26	Posted
Mar 17, 2017	RRC03-17-030002	RTC00317-030002	CON-02	BHG Junction 8		\$513.13	Posted
Mar 22, 2017	RRC03-17-030003	RTC00317-030003	WAT01	Watsons - Ngee Ann City		\$578.60	Posted

Field Description	Description	Mandatory Information
Document Type	Type of the document	Y
Document Date	Self-Explanatory	Y
Document Number	Self-Explanatory	Y
Reference Number	Self-Explanatory	N
Branch	Which office or store	Y
From Warehouse	Self-Explanatory	Y
To Warehouse	Self-Explanatory	Y
Representative	Self-Explanatory	N
Staging Locator	Where the items is located	Y
Description	Free text field- user can write additional info	N
Item /Articles	Self-Explanatory	Y
Notes / Attachments	User can attached documents, photos..etc.	N
Posting	View the journal entry posting in accounts for this document transaction	N
Product Brand	Select product brand(s) to filter products	N
Filter	Enter keyword(s) to filter / search for products	N
Product	Product code of the item	Y
Description	Description of the item	N
UOM	Type of the item (Unit of Measure)	Y
Quantity	Number of quantity of the item to transfer	Y
Unit Cost	Cost per item	Y
Line Total	Total cost for the transferred product	Y
Grand Total	Total cost for all the items on the stock transfer	Y

## Process Transfer Receipt:

1. Transfer receipt document is created from **Inventory – (Logistic) Stock Transfer** when the stock transfer document was posted. User can open the corresponding stock transfer receipt from stock transfer document view or select from list of stock (transfer) receipt and double click on the document to process

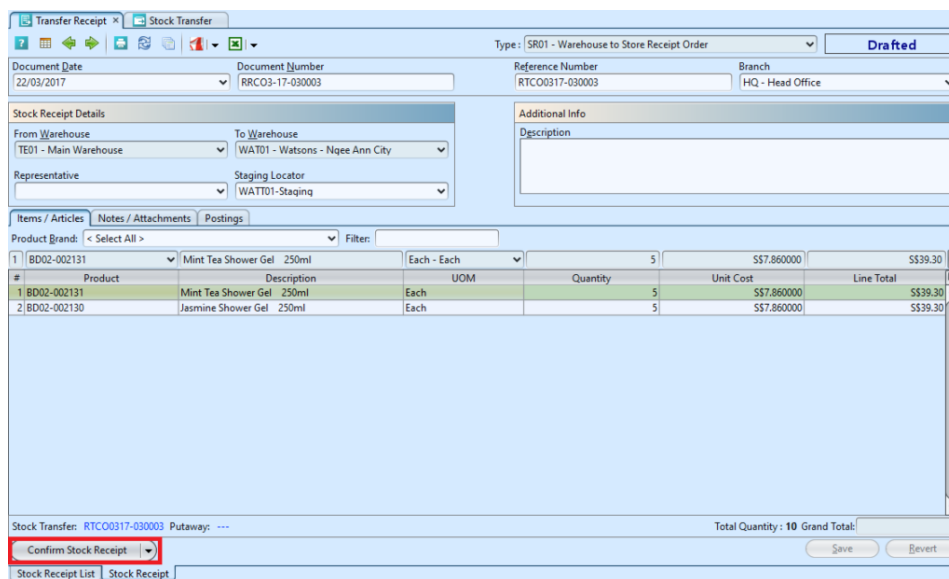


Consignment Order: MTS-17-030004 Picking: PIC17-030362 **Stock Receipt: RRCO3-17-030003**

Generate Report

Stock Transfer List | Stock Transfer

2. Click on **“Confirm Stock Receipt”** button at the bottom of screen to confirm the stock receipt.



Transfer Receipt x Stock Transfer

Type: SR01 - Warehouse to Store Receipt Order **Drafted**

Document Date: 22/03/2017 Document Number: RRCO3-17-030003 Reference Number: RTCO0317-030003 Branch: HQ - Head Office

Stock Receipt Details: From Warehouse: TE01 - Main Warehouse To Warehouse: WAT01 - Watsons - Nqee Ann City Representative: Staging Locator: WATT01-Staging

Additional Info: Description:

Items / Articles | Notes / Attachments | Postings

#	Product	Description	UOM	Quantity	Unit Cost	Line Total
1	BD02-002131	Mint Tea Shower Gel 250ml	Each - Each	5	\$57.860000	\$539.30
1	BD02-002131	Mint Tea Shower Gel 250ml	Each	5	\$57.860000	\$539.30
2	BD02-002130	Jasmine Shower Gel 250ml	Each	5	\$57.860000	\$539.30

Stock Transfer: RTCO0317-030003 Putaway: --- Total Quantity: 10 Grand Total: \$539.30

**Confirm Stock Receipt** Save Revert

Stock Receipt List | Stock Receipt

3. Click on **“Post Stock Receipt”** button at the bottom left of screen to post the Transfer Receipt. A link to Putaway document will show up above **“Generate Report”** button after the posting. **“Postings”** tab will be automatically fill up with journal entries of the Transfer Receipt

Transfer Receipt x Stock Transfer

Type: SR01 - Warehouse to Store Receipt Order **Posted**

Document Date: 22/03/2017 Document Number: RRCO3-17-030003 Reference Number: RTCO0317-030003 Branch: HQ - Head Office

**Stock Receipt Details**

From Warehouse: TED1 - Main Warehouse To Warehouse: WAT01 - Watsons - Ngee Ann City

Representative: Staging Locator: WATT01-Staging

**Additional Info**

Description:

Items / Articles Notes / Attachments **Postings**

Journal: Inventory Journal Date: 22/03/2017 Document #: RRCO3-17-030003 Reference #: RTCO0317-030003

Account #	Account Name	Entity Type	Memo	Due Date	Debit	Credit	Base Amount
4230.001	Finished Goods - Third Party (Gross)	Commercial	Stock Receipt in warehouse : Watsons - Ngee Ann City		\$578.60		\$578.60 Dr
4260.06	Stock In Transit - Standard	Commercial	Stock Receipt in warehouse : Watsons - Ngee Ann City			\$578.60	\$578.60 Cr

Stock Transfer: RTCO0317-030003 Putaway: PUT17-030303 Total Quantity: 10 Grand Total: \$578.60

Generate Report Save Revert

Stock Receipt List Stock Receipt