





# Mobile Solution

GOOMI Mobile Solution provide user access to some of GOOMI transactions using web browser from any device. This give user mobility to work on the go. Below are guides on how to login and navigate the Mobile Solution website.

The following transactions are currently available in GOOMI Mobile Solution:

-  HRMS – My Profile
-  Accounts – Statement Of Account Report
-  Sales – Sales Orders List
-  Sales – Create Sales Order

## Mobile Solution: How to Login

1. Enter user name and password
2. Select a company from **“Company”** list
3. Select a language from **“Language”** list
4. Click **“Login”** button to access GOOMI Mobile Solution site

Welcome To Samooha Online Portal

User Name

Password

Company

Language

Login

## Mobile Solution: Navigating the Website

1. Click on **“Samooha”** logo at the top left of screen to return to the main page, from any of GOOMI Mobile Solution webpage
2. Click on user’s name at the top right of screen to access **“My Profile”** page or to **sign out**, from any of GOOMI Mobile Solution webpage
3. Click on any of the link to to access GOOMI Mobile Solution transaction page

### HRMS

#### My Profile

To update your profile information, including your username and the email address associated with your account

### Accounts

#### Statement Of Account Report

Shows the statement of account for business partner with ageing balances.

### Sales

#### Sales Order List

Shows list sales order(s) for a given period of time

#### Create Sales Order

To create a sales order just use this link, you can choose the customer, save and add items to place orders