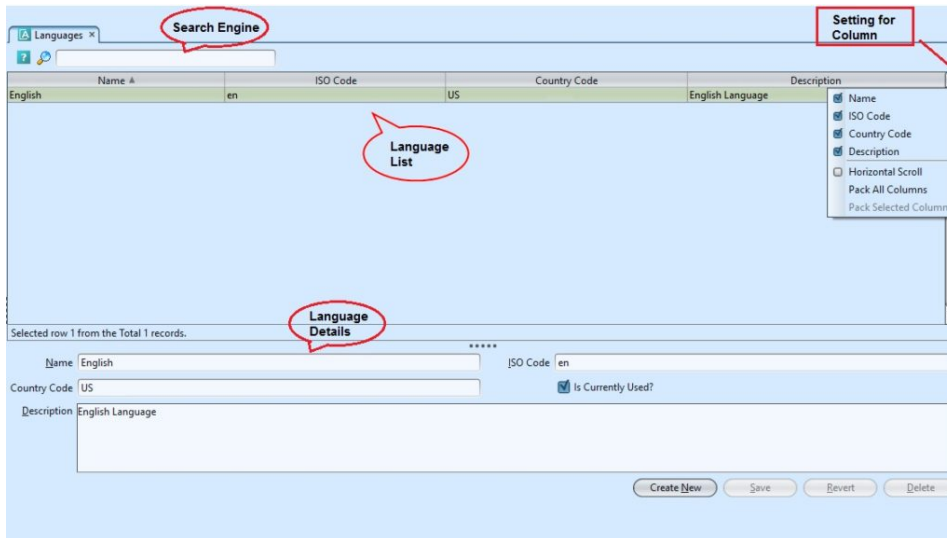


# Languages

Languages view allows user to define languages that will be used by the application and employees. Below actions are available under **“Languages”**:

 Create, modify, search and delete



| Field Name  | Description                | Mandatory Information |
|-------------|----------------------------|-----------------------|
| Name        | Name of the language       | Y                     |
| ISO Code    | Code of the language       | Y                     |
| Country     | Custom code of the country | N                     |
| Description | Description                | N                     |

## Create New Language:

1. Click on **“Create New”** button at the bottom of the screen.



2. Fill up the information at bottom half of the screen. Tick the **“Is Currently Used?”** checkbox if the

language is currently used for the application.



The screenshot shows a form for managing language records. It includes the following fields and controls:

- Name:** English
- Country Code:** US
- ISO Code:** en
- Description:** English Language
- Is Currently Used?:** A checkbox that is currently checked and highlighted with a red box.
- Buttons:** Create New, Save, Revert, and Delete.

3. Click on the **“Revert”** button to undo

4. Click on the **“Save”** button to save

## Modify Language:

1. Select the language to modify in the list of languages on top half of screen

2. Update the information required

3. Click on the **“Revert”** button to undo changes.

4. Click on the **“Save”** button to save the changes

## Delete Language:

1. Select the language to delete from the list of languages on top half of screen

2. Click on **“Delete”** button at the bottom of screen

3. Click on **“Yes”** button on the pop-up window to confirm record deletion.

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