Ticket History

Ticket History view allows user to view POS Entry (cash register) sales transaction tickets / receipts. User able to preview and print the sales tickets / receipts.

Below actions are available under "Ticket History":

C ● View and search for ticket history (POS transaction) details

C Preview and print the sales tickets / receipts

Ticket H	listory ×												
Custom	ner: < Select All >					 Cash Reg 	ister: TCS001-CR04	- TCS Orchard - Ca	sh Register 04			✓ S	earch
Year:	Year 2016	✓ From:		▼ Till:		Sales Stat	ff: < Select All >						~
Date	Receipt v	Customer	Mobile	Sales Staff	Sales Amt	Total Qty	Sales Returns Amt	Sales Returns Qty	Grand Total	Points	Status	Paid On	E
Aug 26, 2016	CR04-16-0826014					-1	S\$125.00	1	(S\$125.00)		Closed	Aug 26, 2016 5:03:21 F	M ^
Aug 26, 2016	CR04-16-0826013	Judy Hopps	+65 98745632		S\$120.00		S\$80.00	1	S\$40.00	40	Closed	Aug 26, 2016 4:59:10 F	м
Aug 26, 2016	CR04-16-0826012					-2	S\$13.20	2	(S\$13.20)		Closed	Aug 26, 2016 4:54:33 F	M
Aug 22, 2016	CR04-16-0822011	Emma Winston	+65 95135788	Chris	S\$90.00	1			S\$90.00	90	Closed	Aug 22, 2016 5:42:51 F	M
Aug 19, 2016	CR04-16-0819010	Peter Foxx			S\$1,243.80	12			S\$1,243.80	1,244	Closed	Aug 19, 2016 3:30:55 F	M
Aug 19, 2016	CR04-16-0819009	Peter Foxx		Chris	S\$930.00	8			S\$930.00	930	Closed	Aug 19, 2016 12:06:55	PM
Jul 29, 2016	CR04-16-0729008	Tony Starr			S\$39.00	30			S\$28.00	28	Closed	Jul 29, 2016 11:10:49 A	M
Jul 29, 2016	CR04-16-0729007				S\$39.00	30			S\$27.00		Closed	Jul 29, 2016 11:09:55 A	M
Jul 29, 2016	CR04-16-0729006	Taylor Swift			S\$212.00	7			S\$194.04	194	Closed	Jul 29, 2016 11:03:46 A	M
Jul 29, 2016	CR04-16-0729005				S\$216.00	6			S\$193.16		Closed	Jul 29, 2016 11:02:37 A	M
Jul 29, 2016	CR04-16-0729004				S\$190.00	2			S\$190.00		Closed	Jul 29, 2016 10:57:54 A	M
Jul 29, 2016	CR04-16-0729003	Judy Hopps	+65 98745632		S\$170.00	2			S\$156.00	156	Closed	Jul 29, 2016 10:57:20 A	M
Jul 25, 2016	CR04-16-0725001	A T Chen			S\$6.50	5			S\$6.50	7	Closed	Jul 25, 2016 3:16:44 PM	1
Jul 25, 2016	CR04-16-0725000				S\$110.00	1			S\$110.00		Closed	Jul 25, 2016 12:04:40 P	M
													•
<i>S</i>		Status	All Tickets >		~			14 Total SG	iD :	S\$3,070	.30 🌾	1 of 14 🗘	C)
Ticket List	Ticket Details												

Ticket History ×								
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Date	Receipt		Cash Register	r		Ticket Register		
29/08/2016			~			~		
Cashier	Sales Staff		Document N	ote				
~		~						
Customer	Points							
	0							
Sales Returns Free Items Applied Promot	tion							
						Select I	ast Line Remove Iter	n(s)
• 1		✓ 0			1		YES 🗸	4
# Barcode Des	cription UOM	Quantity	Unit Price	Discount	Nett Price	Total Amt	Add Points	1
								•
Payment Means				Sales Amt:		Sales Returns Amt		
# A Payment	Means Am	iount 🛱		Total Qty	0	Total Amt		
		^		Total Tax		Discount		
			Total Pror	no Discount:		Total Tender Discount		5
Cach Received		~	Grand	Total				ך

Field Name	Description	Mandatory Information
Date	Date of the sales transaction	Y
Receipt	Receipt number of the sales transaction	Y
Cash Register	Cash register code and name	Υ
Ticket Register	Ticket grouping number for a session of opened cash register until it is closed. This is used as reference number for Point of Sale invoice posting	Y
Cashier	Cashier's name	Υ
Sales staff	Sales staff who attended the customer	Ν
Customer	Registered customer's name	Ν
Loyalty Join On	Date when customer joined store's loyalty program	Ν
Points	Customer's loyalty points balance	Ν
Document Note	Additional note on the sales transaction	Ν
#	Product / item line number in the sales ticket	Υ
Barcode	Barcode of the product	Υ
Description	Description of the product	Y
Quantity	Quantity of the product customer is purchasing / returning	Y
Unit Price	Unit price per product	Υ
Discount	Discount (% or amount) per product	Υ
Nett Price	Nett price per product	Υ
Total Amt	Total amount of the product customer is purchasing / returning after discount	Y
Add Points	Add (loyalty) points for registered customer for purchase of the product	Y
Sales Amt	Total value of sale of products for the transaction	Ν
Sales Returns Amt	Total value of returned of products for the transaction	Ν
Total Qty	Total number of quantity of products for the transaction (sale and return)	Y
Total Amt	Total amount for the transaction (sale and return)	Υ
Total Tax	Total tax for the transaction (sale and return)	Ν
Discount	Total discount for the transaction	Ν
Total Promo Discount	Total discount for the applied promotion(s)	Ν
Total Tender Discount	Total discount for the applied tender / payment means	Ν
Grand Total	Total amount for the transaction after discount (sale and return)	Y
Cash Received	Total cash received for the transaction	Ν
Change Amount	Total amount of change to customer for the transaction	Ν

View and Search for Ticket History (POS transaction) Details

1. Click on "Ticket List" tab at the bottom of screen

2. Enter search parameter to filter the result, or type in the search textfield at the bottom of the screen. Click **Search** button to refresh the list.

Date	Receipt V	Customer	Mohile	Saler Staff	Sales Amt	Total Obv	Sales Returns Amt	Sales Returns Oty	Grand Total	Pointe Statu	c Paid On
26, 2016	CR04-16-0826014	Costonic	incone	Juice Store		-1	S\$125.00	1	(S\$125.00)	Close	Aug 26, 2016 5:03:21 PN
26, 2016	CR04-16-0826013	Judy Hopps	+65 98745632		S\$120.00		S\$80.00	1	S\$40.00	40 Close	Aug 26, 2016 4:59:10 PN
26, 2016	CR04-16-0826012					-2	S\$13.20	2	(S\$13.20)	Close	d Aug 26, 2016 4:54:33 PN
22, 2016	CR04-16-0822011	Emma Winston	+65 95135788	Chris	S\$90.00	1			S\$90.00	90 Close	d Aug 22, 2016 5:42:51 PN
19, 2016	CR04-16-0819010	Peter Foxx			S\$1,243.80	12			S\$1,243.80	1,244 Close	i Aug 19, 2016 3:30:55 PN
19, 2016	CR04-16-0819009	Peter Foxx		Chris	S\$930.00	8			S\$930.00	930 Close	d Aug 19, 2016 12:06:55 P
, 2016	CR04-16-0729008	Tony Starr			S\$39.00	30			S\$28.00	28 Close	Jul 29, 2016 11:10:49 AN
, 2016	CR04-16-0729007				S\$39.00	30			S\$27.00	Close	Jul 29, 2016 11:09:55 AN
, 2016	CR04-16-0729006	Taylor Swift			S\$212.00	7			S\$194.04	194 Close	i Jul 29, 2016 11:03:46 AN
, 2016	CR04-16-0729005				S\$216.00	6			S\$193.16	Close	Jul 29, 2016 11:02:37 AN
2016	CR04-16-0729004				S\$190.00	2			S\$190.00	Closer	Jul 29, 2016 10:57:54 AN
2016	CR04-16-0729003	Judy Hopps	+65 98745632		S\$170.00	2			S\$156.00	156 Close	Jul 29, 2016 10:57:20 AN
, 2016	CR04-16-0725001	A T Chen			S\$6.50	5			S\$6.50	7 Close	Jul 25, 2016 3:16:44 PM
, 2016	CR04-16-0725000				S\$110.00	1			S\$110.00	Close	Jul 25, 2016 12:04:40 PM
Sear	ch Engine										

NOTE: If user's computer was assigned to a Cash Register, user will only able to view Ticket History from the Cash Register.

To view all Cash Registers Ticket History, user will need to un-assigned their computer from being linked with any of the Cash Register. Follow the following steps to do so:

- 1. Open POS (Masters) Cash Register
- Select the Cash Register then click "Show Details" button
- 3. Check if the same value in "Assigned Mac Address" and "System Mac Address". If so click "Clear Address" button. This will allow user to view ALL Cash Register tickets in Ticket History.

	Ticket History 🛛 📑 Cash Register 🗡			_	
			Show <u>D</u> etails	Create New	Delete
	GO Edit Cash Register	X	refix	Current Next	(
TC	Edit Cash Register				13 ^
TC	1 Create or Edit Cash Register				26
TC			-		4/
тс	Register Code	Name			4
	TCS001-CR04	TCS Orchard - Cash Register 04			
	Branch	Warehouse			
	HQ - Head Office	TCS04 - The Corner Shops 04			
	Prefix	Format			
	CR04-	yy-MMdd###			
	Increment	Starting Number			
	1				
	Restart Option	Last Sequence Number			
		0			~
Se	Posting Account				
	4110.011/CS002 - The Corner Shops		-		
1			Tune	is Sales Ren	12
2	Print Settings	Ticket Format	ier	N Sales hep	^
E	EPSON IM-188V Receipt	/0 mm 🗸	ier		
	Assigned Mac Address Same Mac Address indicates	System Mac Address :28-D2-44-8A-28-35	ier	V	
F	28-D2-44-8A-28-35 the computer was assigned				
	as cash negister				
		Update Address QK			~

3. Result can be sorted alphabetically by clicking the fields' columns

4. Double click on transaction ticket to view from the records table, it will bring up the details for the selected transaction ticket on the form at the "Ticket Details" tab

🔲 \Rightarrow 🔶 🚳 🔚 🚺 😂 💼								С	losed				
Date	Receipt			Cash Registe	r		Ticket Register						
29/07/2016	29/07/2016 CR04-16-0729003					S001-CR04 - TCS Orchard - Cash Register 04 💙 TR-16-07290032							
Cashier	Sales Staff			Document N	ote								
TCS01-01 - Cody Weiss	♥ [~										
Customer	Points												
Judy Hopps 🗸 😵 🚱	2 0												
Sales Returns Free Items Applied Pro	motion												
							Select	Last Line	Remove Iten	n(s)			
• 3		~		0					YES 🗸	4			
# Barcode	Description	UOM	Quantity	Unit Price	Discount	Nett Price	Total Amt		Add Points	[₽			
1 BD09-009026 Calv	in Klein Eup	Each		1 S\$90.00		S	\$90.00	\$\$90.00	YES	^			
 2 BD09-009030 Calv 	in Klein Eup	Each		1 S\$80.00		S	\$80.00	\$\$80.00	YES	r			
										•			
				•••••				_					
Payment Means			<u></u>		Sales Amt:	S\$170.00	Sales Returns Amt	:					
# A Paymer	t Means	Amount	(Total Qty	2	Total Am	:	S\$170.	00			
CH02 Visa / Master			55156.00		Total Tax	S\$10.21	Discount						
				Total Pror	mo Discount:	S\$14.00	Total Tender Discount	-					
Cash Received	Change Am	ount	>	Grand	Total		S	\$1	56.00				

Preview and Re-Print the Retail Sales Tickets / Receipts

1. Click on "Ticket List" tab at the bottom of screen

2. Double click on transaction ticket to view from the records table, it will bring up the details for the selected transaction ticket on the form at the 3. Click on print 🗟 button, it will pop up windows with options to:

