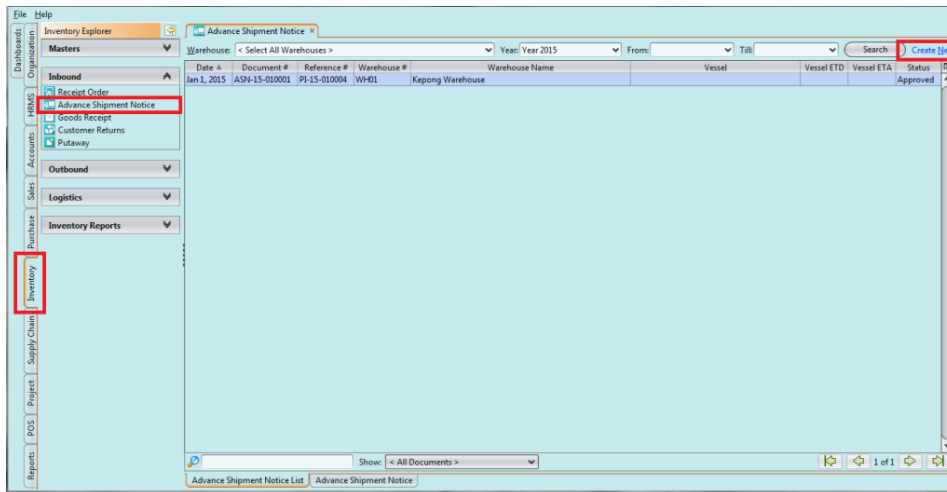


Create Advance Shipment Notice

The Advance Shipment Notice or ASN is created when the information for the incoming shipments are received Electronically or in a hard copy list into the system. This information will help in the operation process of the warehouse and creating the products detail information in the system. The following procedural steps are as follows:-

1. Click on Inventory tab / Inbound / Advance Shipment Notice
2. Click **"Create New"** button or select from the list of notices



3. Fill in the information. Textfields marked with **"x"** are mandatory.
4. Click **"Save"** button to save progress
5. Click **"Confirm Advance Shipment Notice"** then click **"Yes"** button to confirm the shipment

Advance Shipment Notice

Document Date: 04/03/2015 | Document Number: ASN-15-030002 | Reference Number: | Branch: HQ - Head Office

Warehouse: WH01 - Kepong Warehouse | Representative: | Vessel: | Voyage: | Shipping Method: Sea | Inco Term: DAF - Delivered At Frontier | Vessel ETD: | Vessel ETA: | Additional Details: Loading Date: | Discharge Place: | Loading Place: | Delivery Place: | Container: | Description: | Duty Clearing Agent: |

Items / Articles | Provisions | Duties | Notes / Attachments

Product Brand: BD09 - Services

1 | Product | Description | Mfg Date | Expiry Date | Country Of Origin

Total Quantity: 0 | Invoice Cost: | Transport: | Duties: | Grand Total: |

Confirm Advance Shipment Notice | Create Goods Receipt | Create New | Save | Revert | Delete

Advance Shipment Notice List | Advance Shipment Notice

6. Click **"Approve Advance Shipment Notice"** then click **"Yes"** button to approve the invoice

Advance Shipment Notice

Document Date: 04/03/2015 | Document Number: ASN-15-030002 | Reference Number: | Branch: HQ - Head Office

Warehouse: WH01 - Kepong Warehouse | Representative: | Vessel: | Voyage: | Shipping Method: Sea | Inco Term: DAF - Delivered At Frontier | Vessel ETD: | Vessel ETA: | Additional Details: Loading Date: | Discharge Place: | Loading Place: | Delivery Place: | Container: | Description: | Duty Clearing Agent: |

Items / Articles | Provisions | Duties | Notes / Attachments

Product Brand: BD09 - Services

1 | Product | Description | Mfg Date | Expiry Date | Country Of Origin

Total Quantity: 0 | Invoice Cost: | Transport: | Duties: | Grand Total: |

Approve Advance Shipment Notice | Create Goods Receipt | Create New | Save | Revert | Delete

Advance Shipment Notice List | Advance Shipment Notice

7. Click **"Create Goods Receipt"** then click **"OK"** button to create goods receipt

Advance Shipment Notice

Document Date

Document Number

Reference Number

Branch

04/03/2015

ASN-15-030002

HQ - Head Office

Warehouse

Representative

Vessel

Voyage

WH01 - Kepong Warehouse

Shipping Method

Inco Term

Vessel ETO

Vessel ETA

Sea

DAF - Delivery

Additional Details

Advance Shipment Notice -> One or more Goods Receipt

Loading Date

Loading Place

Discharge Place

Delivery Place

Items / Articles

Provisions

Duties

Notes / Attachments

Product Brand: BD09 - Services

1

Product

Description

Document Number

Document Date

<- AUTO-GENERATED ->

04/03/2015

Reference Number

Document Status

ASN-15-030002

Drafted

Warehouse

WH01 - Kepong Warehouse

☒ Open the new Goods Receipt Document

OK

Cancel

Total Quantity: 0 Invoice Cost:

Transport:

Duties:

Grand Total:

Generate Report

Create Goods Receipt

Create New

Save

Revert

Delete

Advance Shipment Notice List

Advance Shipment Notice

Approved