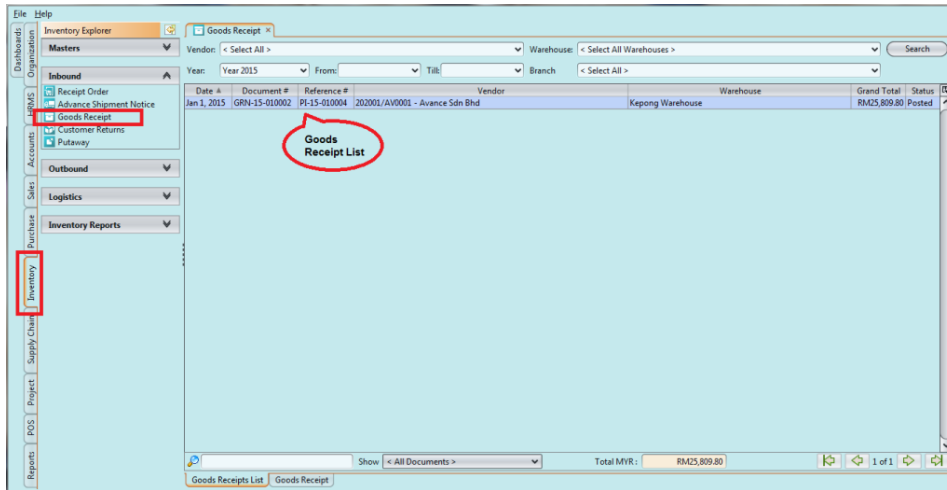
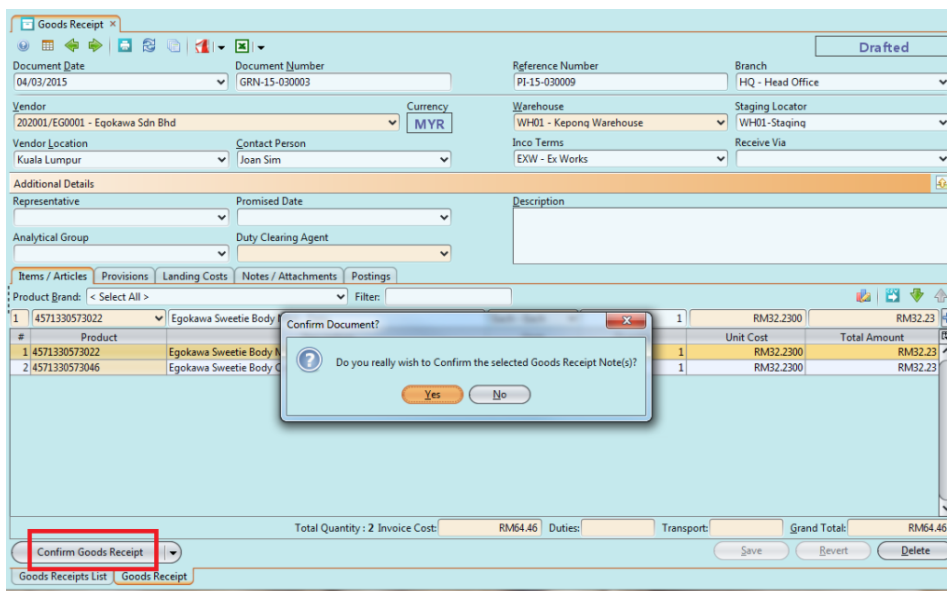


# Create Goods Receipt

1. Click on Inventory tab / Inbound / Goods Receipt
2. Select a receipt from the list of receipts



3. Fill in the information. Textfields marked with "x" are mandatory.
4. Click "Save" button to save progress
5. Click "Confirm Goods Receipt" then click "Yes" button to confirm the shipment



6. Click "Post Goods Receipt" then click "Yes" button when done

Goods Receipt

Document Date: 04/03/2015 | Document Number: GRN-15-030003 | Reference Number: PI-15-030009 | Branch: HQ - Head Office

Vendor: 202001/EG0001 - Egokawa Sdn Bhd | Currency: MYR | Warehouse: WH01 - Kepong Warehouse | Staging Locator: WH01-Staging

Vendor Location: Kuala Lumpur | Contact Person: Joan Sim | Inco Terms: EXW - Ex Works | Receive Via:

Additional Details

Representative: | Promised Date: | Description:

Analytical Group: | Duty Clearing Agent:

Items / Articles | Provisions | Landing Costs | Notes / Attachments | Postings

Product Brand: < Select All >

#	Product	Unit Cost	Total Amount
1	4571330573022 Egokawa Sweetie Body Mist	RM32.2300	RM32.23
2	4571330573046 Egokawa Sweetie Body Cream	RM32.2300	RM32.23

Post Document?

Do you really wish to Post the selected Goods Receipt Note(s)?

Yes No

Total Quantity: 2 | Invoice Cost: RM64.46 | Duties: | Transport: | Grand Total: RM64.46

Post Goods Receipt | Goods Receipts List | Goods Receipt

Save Revert Delete

Confirmed