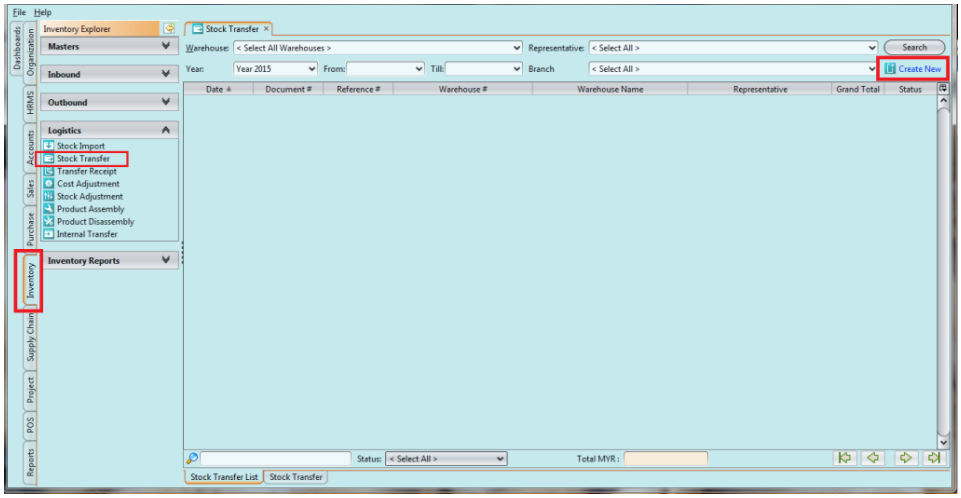
Transfer Stock From Warehouse To Shop

The purpose is to allow the user to be able to transfer stock from one location to another location and vice versa. In order to execute the process the following is the flow:-

- **Process Flow:** Stock Transfer ☒ Picking ☒ Post Stock Transfer ☒ Transfer Receipt ☒ Post Transfer Receipt

1. Click on Inventory tab / Logistics / Stock Transfer

2. Click ***"Create New"*** button



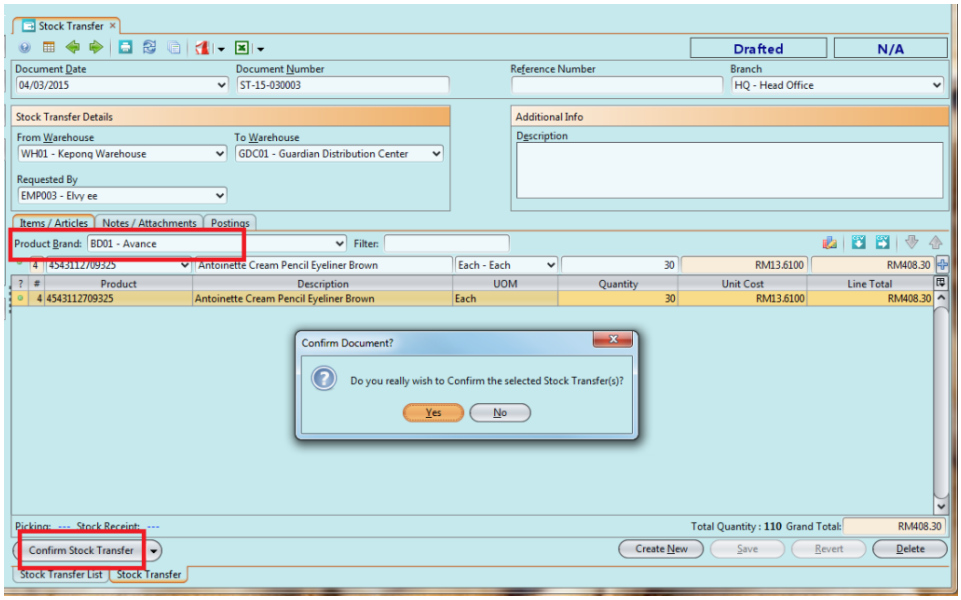
3. Fill in the information. Textfields marked with ***"x"*** are mandatory

4. Choose product(s) to transfer from the products drop-down list. It can be filtered by ***"Product Brand"*** to find specific products.

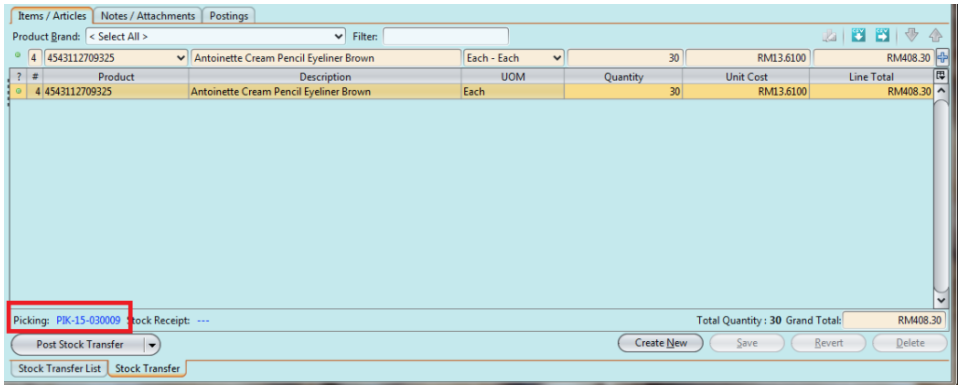
5. Key in quantity of item for each product. Click ***"Enter"*** to transfer the product

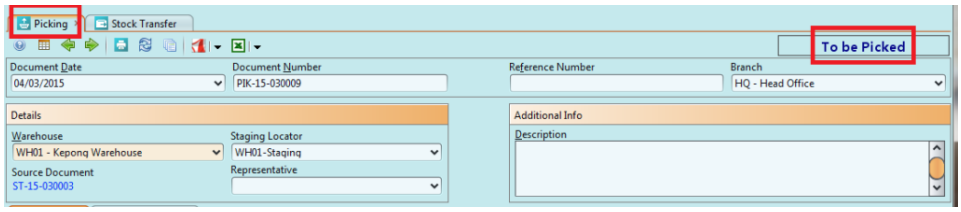
6. Click ***"Save"*** button to save progress

7. Click ***"Confirm Stock Transfer"*** button to confirm the transfer

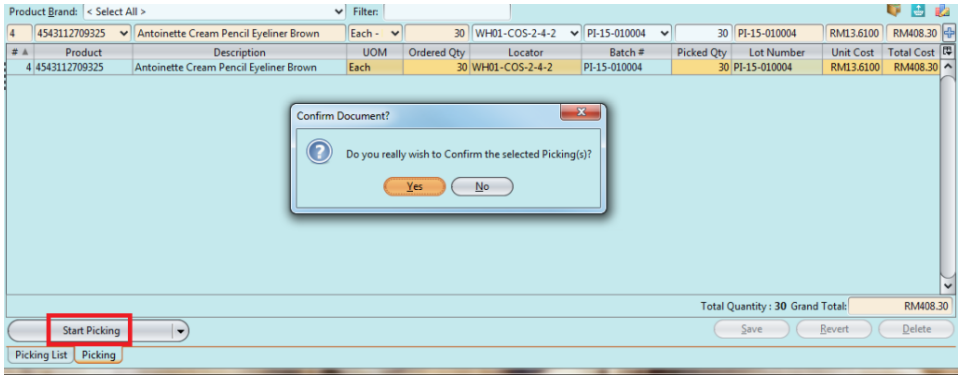


8. Click on ***"Picking-####"*** link to open ***"Picking"*** module

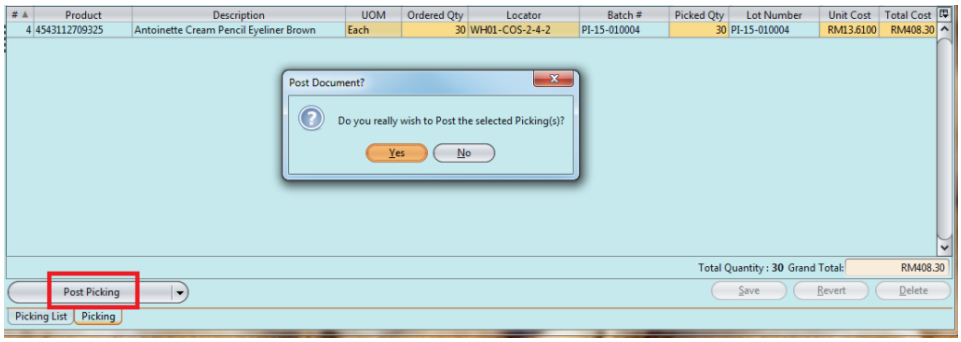




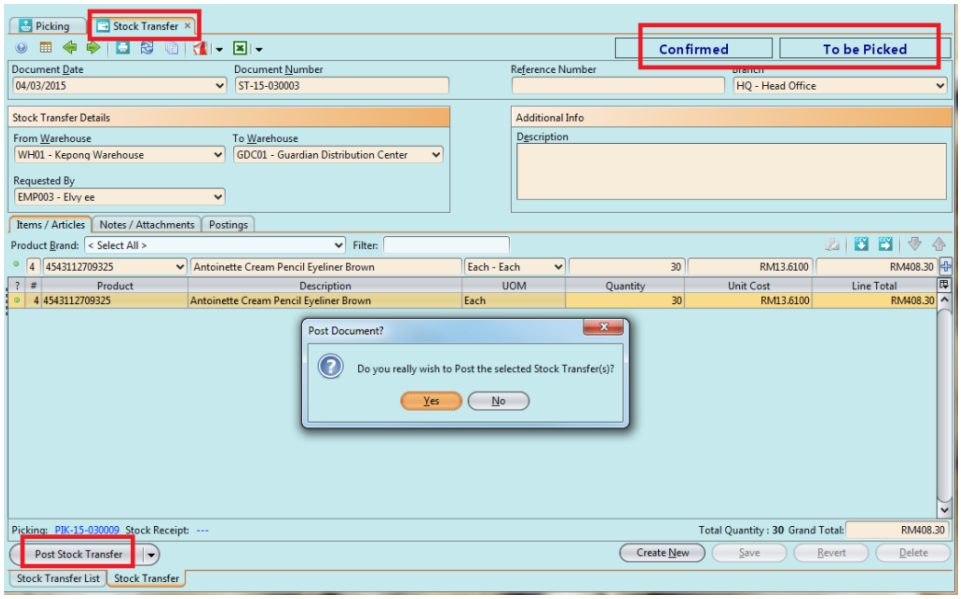
9. Click ***"Start Picking"*** button then ***"Yes"*** button to transfer the stock



10. Click ***"Post Picking"*** button when done picking



11. Back to ***"Stock Transfer"*** form, click ***"Post Stock Transfer"*** button then click ***"Yes"*** button when done



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Stock Transfer

Date : 04-Mar-2015 Doc No : ST-15-030003
Ref Num :

ROC No :

From Warehouse
Kepong Warehouse

To Warehouse
Guardian Distribution Center

SL	Product	Description	UOM	From Location	To Location	Qty
1	4543112709325	Antoinette Cream Pencil Eyeliner Brown	Each			30

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Picking Items

Date : 04-Mar-2015 Doc No : PIK-15-030009
Ref Num :

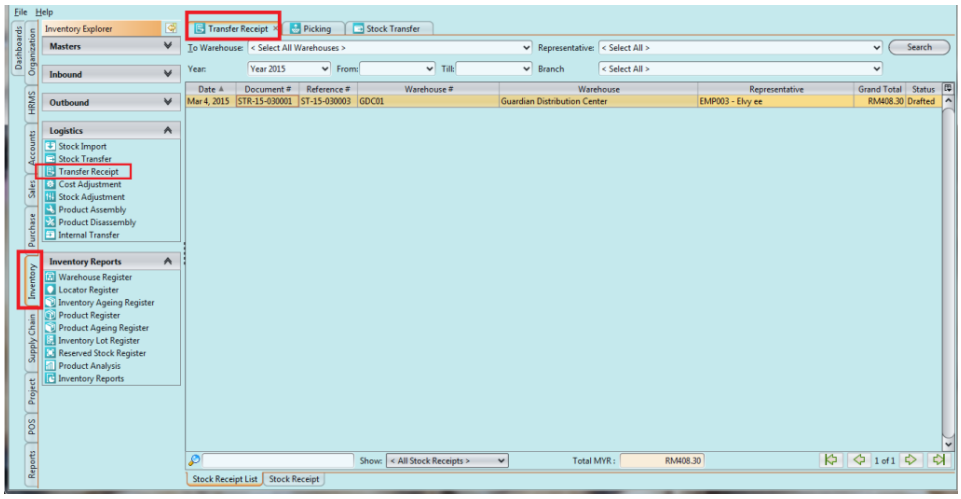
ROC No :
Kepong Warehouse

Rep : -
staging : WH01-Staging

SL	Locator	Product	Description	Batch	UOM	Order	pickedQ
4	WH01-COS-2-4-2	4543112709325	Antoinette Cream Pencil Eyeliner Brown	PI-15-010004	Each	30	30

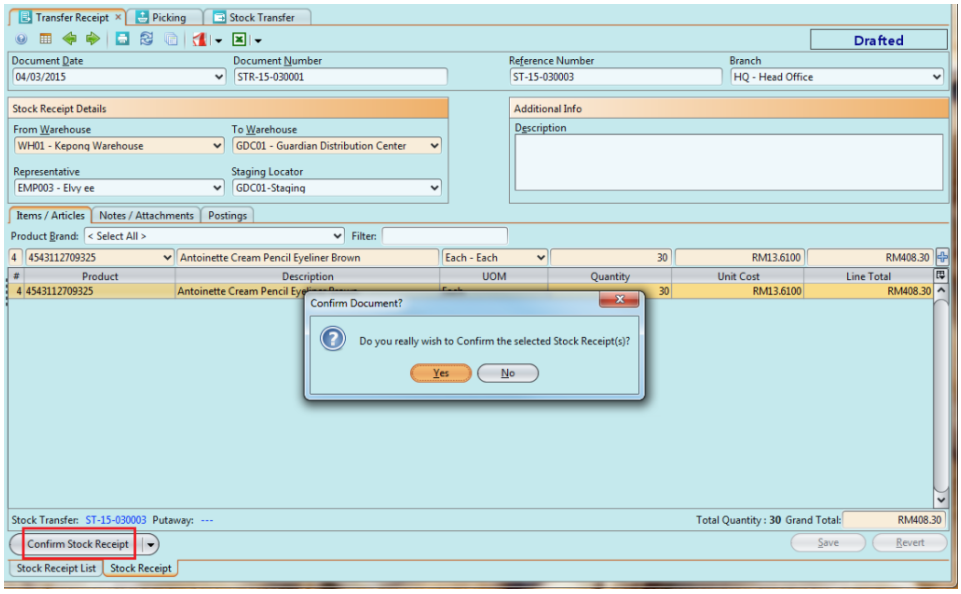
12. Click on Inventory tab / Logistics / Transfer Receipt

13. Double click a transaction record to process

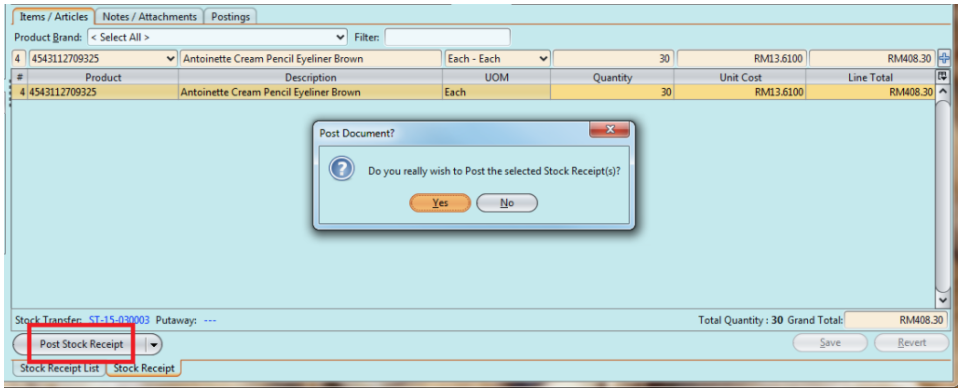


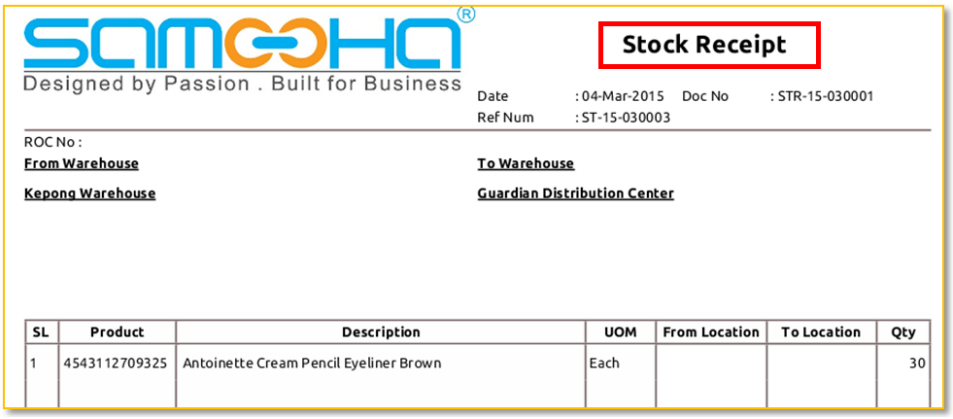
14. Confirm the quantity of item for each product.

15. Click ***"Confirm Stock Receipt"*** button then click ***"Yes"*** button to confirm the transfer receipt



16. Click ***"Post Stock Receipt"*** button then click ***"Yes"*** button when done





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Stock Receipt

Date : 04-Mar-2015 Doc No : STR-15-030001
Ref Num : ST-15-030003

ROC No :

From Warehouse
Kepong Warehouse

To Warehouse
Guardian Distribution Center

SL	Product	Description	UOM	From Location	To Location	Qty
1	4543112709325	Antoinette Cream Pencil Eyeliner Brown	Each			30