## Transfer Stock From Warehouse To Shop

The purpose is to allow the user to be able to transfer stock from one location to another location and vice versa. In order to execute the process the following is the flow:-

 Process Flow: Stock Transfer ➤ Picking ➤ Post Stock Transfer ➤ Transfer Receipt ➤ Post Transfer Receipt

1. Click on Inventory tab / Logistics / Stock
Transfer

2. Click "Create New" button



3. Fill in the information. Textfields marked with
"x" are mandatory

4. Choose product(s) to transfer from the products
drop-down list. It can be filtered by "Product Brand"
to find specific products.

5. Key in quantity of item for each product. Click
"Enter" to transfer the product

6. Click "Save" button to save progress

7. Click "Confirm Stock Transfer" button to confirm the transfer

Stock Transfer ×												
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Document Date		Document Number			Reference I	Number		Branch				
04/03/2015	~	ST-15-030003						HQ - Head Office				~
Stock Transfer Details					Additiona	Info						
From Warehouse		To Warehouse			Descriptio	n						-1
WH01 - Kepong Warehouse	~	GDC01 - Guardian Distributio	n Center 🗸									
Requested By												
EMP003 - Elvy ee	~											
Itams (Articlas) Notas (Attachment	Port	inge										-
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Product Brand: BD01 - Avance		✓ Fit	er:						<b>1</b> 52			
4 4543112709325	Antoin	ette Cream Pencil Eyeliner Brov	vn	Each - Each	n 🗸		30	RM13.6100		R	M408.30	B
? # Product	Antoine	Description	-	UO	М	Quantity	20	Unit Cost	l	ine Total	14400 20	
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Picking: Stock Receipt:							Т	otal Quantity : 110 Grand	Total:		RM408.	.30
Confirm Stock Transfer						Cre	ate <u>N</u> ew	<u>Save</u>	Revert		Delete	$\supset$
Stock Transfer List Stock Transfer											_	_
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8. Click on "Picking-####" link to open "Picking"
module

Iter	ms / Article	Notes / Attachmen	ts Postings						
Proc	luct <u>B</u> rand:	< Select All >	✓ Filter:				🚵 🔛 🔛	1 🖓 🏠	
• [	4 4543112	709325 🗸	Antoinette Cream Pencil Eyeliner Brown	Each - Each 🗸	30	RM13.6100	R	M408.30 4	P
?	#	Product	Description	UOM	Quantity	Unit Cost	Line Total	C.	9
0	4 4543112	709325	Antoinette Cream Pencil Eyeliner Brown	Each	30	RM13.6100	R	M408.30	
Pick	ing: PIK-15	-030009 tock Receipt				Total Quantity : 30 Grand	Total:	RM408.30	J
$\subseteq$	Post Stock	Transfer			Create <u>N</u> ew	Save I	<u>Revert</u>	<u>D</u> elete	)
Sto	ck Transfer	List Stock Transfer							1

Picking Construction Stock Transfer	• × ·			To be Picked	
Document Date	Document Number	Reference Number	Branch		
04/03/2015	PIK-15-030009		HQ - Head Office	2	~
Details		Additional Info			
Warehouse	Staging Locator	Description			
WH01 - Kepong Warehouse	WH01-Staging 🗸				^
Source Document	Representative				
ST-15-030003	×	L			~

9. Click "Start Picking" button then "Yes" button to transfer the stock

Prod	uct Brand: < Select A	II > 🗸	Filter:									V 🛃	
4	4543112709325 🗸	Antoinette Cream Pencil Eyeliner Brown	Each - 🖌 🗸	30	WH01-COS-2-4-2	~	PI-15-010004	*	30	PI-15-010004	RM13.6100	RM408.30	) <del>[</del>
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4	4543112709325	Antoinette Cream Pencil Eyeliner Brown	Each	30	WH01-COS-2-4-2		PI-15-010004		30	PI-15-010004	RM13.6100	RM408.30	) ^
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									Total (	Quantity : 30 Grand 1	Total:	RM408	.30
	Start Picking								$\in$	Save E	Revert (	<u>D</u> elete	
Pic	king List Picking												

10. Click "Post Picking" button when done picking



11. Back to "Stock Transfer" form, click "Post Stock
Transfer" button then click "Yes" button when done

Picking Stock Transfer ×										
0 • • • • • •	<b>1</b> - X -			Confirmed	To be Picked					
Document Date	Document Number	Reference Nun	nber	branch						
04/03/2015	✓ ST-15-030003			HQ - He	ead Office 🗸					
Stock Transfer Details From Warehouse WH01 - Kepong Warehouse Requested By EMP003 - Eky ee	To Warehouse	Additional Inf Description	io							
Items / Articles Notes / Attachments	Portings									
Product Brand: < Select All >	V Filter:				2 🕄 🖼 🔶 🗄					
● 4 4543112709325	Antoinette Cream Pencil Eveliner Brown	Each - Each 🗸		30 RN	/13.6100 RM408.30					
? # Product	Description	UOM	Quantity	Unit Cost	Line Total					
<ul> <li>4 4543112709325</li> </ul>	Antoinette Cream Pencil Eyeliner Brown	Each	<b></b>	30 RN	A13.6100 RM408.30					
Product     Description     UOM     Quantity     Unit Cost     Line Total     TOTAL       4 453112709255     Antoinette Cream Penci Eyeliner Brown     Each     30     RM13.6100     RM08.30										
Picking: PIK-15-030009 Stock Receipt:				Total Quantity :	30 Grand Total: RM408.30					
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ROC	No:						
Fro	<u>n Warehouse</u>		<u>To Warehouse</u>				
Кер	ong Warehouse		<u>Guardian Distrib</u>	ution Cent	ter		
SL	Product	Description		UOM	From Location	To Location	Qty
1	4543112709325	Antoinette Cream Pencil Eyeliner Brown		Each			30

C	50	MC	<b>DHC</b>	Picking Items							
De	signed b	y Passion . I	Built for Business	Date Ref Num	: 04-Mar- :	2015 Doc No	: PIK	15-03000	9		
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				Rep	: -						
				staging	:WH01-S	taging					
SL	Locator	Product	Descrip	tion		Batch	UOM	Order	pickedQ		
4	WH01-COS- 2-4-2	4543112709325	Antoinette Cream Pencil Eye	liner Brown		PI-15-010004	Each	30	30		

12. Click on Inventory tab / Logistics / Transfer Receipt

13. Double click a transaction record to process

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e	Orgai	Inbound V	Year:	Year 2015	✓ From	Till:	~	Branch	< Select All >		~		
L	SMS	Outbound V	Date A Mar 4, 2015 S	Document # TR-15-030001	Reference # ST-15-030003	Warehouse # GDC01	Guardiar	Ware Distribution Cen	house ter	Representative EMP003 - Elvy ee	Grand 1 RM4	otal Status 18.30 Drafted	四 ^
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L	ount	Stock Import											
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			Stock Receipt	List Stock R	leceipt								

14. Confirm the quantity of item for each product.

15. Click "Confirm Stock Receipt" button then click
"Yes" button to confirm the transfer receipt

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Document Date	Document N	umber		Referenc	e Number		Branch		
04/03/2015	✓ STR-15-030	01		ST-15-0	30003		HQ - Head Offic	e	~
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Stock Receipt Details				Additio	nal Info				
From Warehouse	To <u>W</u> arehous	:		Descrip	tion				
WH01 - Kepong Warehouse	✓ GDC01 - Gu	rdian Distribution Center	•						
Representative	Staging Loca	or							
EMP003 - Elvy ee	✓ GDC01-Stag	ng							
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Items / Arucies _ Notes / Attachm	ents Postings								
Product Brand: < Select All >		✓ Filter:							
4 4543112709325 🗸	Antoinette Cream Pencil	Eyeliner Brown	Each - Each	~		30	RM13.6100	R	M408.30 🔂
# Product	D	scription	UOM		Quantity	U	nit Cost	Line Total	E\$
4 4543112709325	Antoinette Cream Pencil	yeline Deservert2	Fast		X	30	RM13.6100	R	M408.30 ^
		Do you really wit	ih to Confirm the	e selected	I Stock Receipt(s)?				•
Stock Transfer: ST-15-030003 Puta	way:					Total	Quantity : 30 Gran	d Total:	RM408.30
Confirm Stock Receipt								<u>S</u> ave	Revert
Stock Receipt List Stock Receipt	, ,								

## 16. Click "Post Stock Receipt" button then click "Yes" button when done

Items / Articles Notes / Attachm	ents Postings										
Product <u>B</u> rand: < Select All >	✓ Filter:										
4 4543112709325 🗸	Antoinette Cream Pencil Eyeliner Brown	Each - Each 🗸	30	RM13.6100	RM408.30	÷					
# Product	Description	UOM	Quantity	Unit Cost	Line Total	[₽					
4 4543112709325	Antoinette Cream Pencil Eyeliner Brown	Each	30	RM13.6100	RM408.30	1					
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Ļ	SL	Product	Description		UOM	From Location	To Location	Qty
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