Sell Out Store

Sell Out Store is a store of agent / distributor who buys products from the company and sell them to other stores / customers e.g in a franchise / consignment operation; user can create records of stores in GOOMI for customers which manage offtake store sales (sales from retailers to the customers).

Sell Out Store will create links between the following:

- Warehouse
  Warehouse that was defined as *"Consignment Type"* (see *Inventory — (Masters) Warehouse*)

- Main Customer
  Customer that was assigned to the selected Warehouse above and *"Manage Store Sales"* (see *Accounts — (Masters) Customers*)

- Delivery Location
  Delivery location that was defined in the selected Main Customer above (see *Accounts — (Masters) Customers*)

Below actions are available under *"Sell Out Store":*

🔗 Create records of sell-out stores for customers which manage offtake store sales

🔗 Update, delete, view and search for sell-out store details

Field Name	Description	Mandatory Information
Store Code	Custom code for the store	Y
Store Name	Name of store	Y
Warehouse	Warehouse of the store	Y
Active	Status of the store	Y
Main Customer	Customer which manage offtake sales (for the selected Warehouse)	Y
Delivery Location	Delivery Location of the Store (as defined in the selected Main Customer)	Y

Phone / Phone2	Contact number of store	N
Fax	Fax number of store	N
Email	Email address of store	N
Address	Store's address	Y

Create New Store

1. Click **" Create New Sell Out Store"** button on bottom right of **"Store Details"** tab to create a new store record, it will create new empty form

2. Fill up store's information

Note:

a. During customer's record creation using **"Accounts — (Masters) Customers"**, user must select either **"Outright"** or **"Consignment"** option in the **"Manage Store Sales"** list for the customer to be available as selection for **"Main Customer"** in **"Sales — (Masters) Sell Out Store"**

b. In the **Inventory — (Masters) Warehouse**, warehouse must be set as **"Consignment Type"** and the customer must be assigned to the warehouse

3. Click **"Save"** button at the bottom of screen to save

Update Store Details

1. On **"Store List"** tab double click on store to be updated, it will bring up the details on **"Store Details"** tab for the selected store

2. Make change(s) on the store's information

3. Click on **"Save"** button at the bottom of screen when done

4. Click on **"Revert"** button at the bottom of screen or refresh icon at the top of the screen to roll back the changes

Delete Store

1. On **"Store List"** tab double click on store to be deleted, it will bring up the details on **"Store Details"** tab for the selected store
2. Click on **"Delete"** button at the bottom of screen

3. Click on **"Yes"** button on the pop-up window to confirm record deletion

View and Search for Store Details

1. On **"Store List"** tab enter search parameter in the search text field box at bottom left of screen to

filter the result, i.e. type in name of the store

2. Result can be sorted alphabetically by clicking the fields' columns

3. Double click on store to view full details of the store, it will bring up the details on *"Store Details"* tab for the selected store