


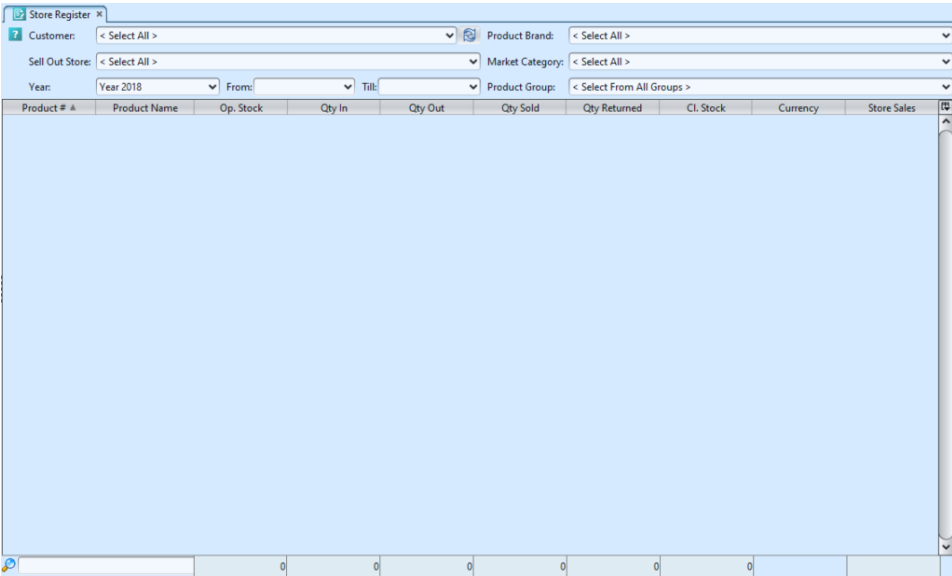
# Store Register

Store register allows user to visualize products' movement and gross sales for sell out customers' stores. This data will help company in tracking offtake sales and in planning for sell out customers' sales forecast and stock replenishment.

While a Sell Out Store is linked with a warehouse in Samooha, the inventory level in the Store Register is maintained separately from the Warehouse Register for the same warehouse. This is because Store Register tracks Store Import, Store Sales and Store Returns transactions only for record purpose. These store transactions are not posted to the company's account / inventory.

Below actions are available under **“Store Register”**:

-  View and search for products' movement summary of sell out customers' stores



Field Name	Explanation	Mandatory Information
Customer	Select an offtake sales customer to view	N
Sell Out Store	Select a Sell Out Store of the offtake sales customer to view	N
Year	Enter which period of offtake sales data to view	Y
Product Brand	The brand of the products	N
Market Category	Market category of the product	N

Product Group	The grouping for the product	N
Product #	Product part number	Y
Product Name	Self-Explanatory	Y
Opening Stock	Stock quantity at the beginning of the selected period	N
Qty In	Incoming stock received by Store	N
Qty Out	Outgoing stock from Store	N
Qty Sold	Sales of stock by Store to Retail Customer (outgoing stock)	N
Qty Returned	Return of stock by Retail Customer to Store (incoming stock)	N
Closing Stock	Balance stock on hand at Store for the selected period = Opening Stock + Qty In – Qty Out – Qty Sold + Qty Returned	Y
Currency	Currency of the Store Sales values	Y
Store Sales	Total Store Sales / Returns values for the product for the selected filters; Date of sales / return is the Till Date in the Store Sales document.	N
Total Qty	Total quantity of the respective column of the listed products (i.e. total Qty In, total Closing Stock, etc) for the selected filtes	Y
Total Store Sales	Total Store Sales values of the listed products (in base currency of the company) for the selected filters	Y

## View and Search for Products' Movement Summary of Sell Out Stores

1. Select a filter in the Store Register, for example a customer from the ***“Customer”*** drop-down list on top left side of screen.

The screenshot shows the 'Store Register' window with the following filters selected:

- Customer: 4110.011/WA001 - Watsons - HQ (Consignment)
- Product Brand: < Select All >
- Sell Out Store: < Select All >
- Market Category: < Select All >
- Year: Year 2017
- From: (empty)
- Till: (empty)
- Product Group: < Select From All Groups >

The table below the filters shows columns: Product #, Product Name, Op. Stock, Qty In, Qty Out, Qty Sold, Qty Returned, Cl. Stock, Currency, and Store Sales.

**\*Note:** During customer's record creation using ***“Accounts – (Masters) Customers”***, user must select either ***“Outright”*** or ***“Consignment”*** option in the ***“Manage Store Sales”*** list for the customer to be available as selection for ***“Customer”*** in ***“Sales – (Sell Out Transaction) Store Register”***

**Customers**

Customer Assigned Branches Chart Notes / Attachments

Customer Name: Watsons - HQ (Consignment) Customer Code: 4110.011/WA001 Reference Code: 53575326 Tax Number:

Currency: SGD - Singapore Dollar Grouping Account: 4110.011 - Trade Debtors - SGD Credit Used: S\$1,220.34 Cr Language:

**Settings**

Payment Terms: 60D-EOM - 60 Days End Of Month Account Settings: Sales Third Party - SGD Analytical Group: B01/0101 - Watson Customer Type: Trade Debtor

Sales Representative:  Payment Collector:  Flat Discount %: 0 Default Bank Account: 4010.01 - Bank - HSBC

Payee Customer:  Invoice Rule: After Delivery Priority: Medium Commercial Note:

Inter Company Organization: AA - Non Inter Company Entity Type:  Risk Category:  Price List Type: Price List

Minimum Shelf Life (Days): 0 Customer's Vendor Code: WA0124 **Manage Store Sales** ☐ Price Includes Tax

☐ Is Payment Party ☐ Requires Proof of Delivery

Address:  Location:  Address:

**Consignment**

2. Enter search parameter to filter the result, i.e. type in which store to search for in the **"Store"** text field box or select from drop-down list

3. Result can be sorted alphabetically by clicking the fields' columns

4. Click refresh  button to reload / refresh the results

**Store Register**

Customer: 4110.011/WA001 - Watsons - HQ (Consignment) Product Brand: < Select All >

Sell Out Store: < Select All > Market Category: < Select All >

Year: Year 2017 From:  Till:  Product Groups: < Select From All Groups >

Product #	Product Name	Op. Stock	Qty In	Qty Out	Qty Sold	Qty Returned	CL Stock	Currency	Store Sales
BD01-003145	Ctrl-A Beauty Balm 40ml		47		22	1	26	SGD	S\$826.80
BD01-003146	Black Label Nourishing Beauty Balm SPF 25 (50ml)		48		23	2	27	SGD	S\$963.00
BD01-003147	Ceramidin Light Cream 90g		48	3	21	2	26	SGD	S\$1,040.00
BD01-003148	Doctor's Label Red Improve Purifying Mask		47		14	3	36	SGD	S\$286.00
BD01-003149	Ctrl-A Soothing Moisturizer 50g		23		13	2	12	SGD	S\$396.00
BD01-003150	Ctrl-A Sensitive Sun Protector 40ml		24		18		6	SGD	S\$648.00
BD02-002131	Mint Tea Shower Gel 250ml		16	1			15	SGD	
BD02-002133	Lip Butter 6g - Jasmine		40	15			25	SGD	
<b>Total :</b>									S\$4,159.80

Search Engine

**\*NOTE:** Closing Stock may be of negative quantity to allow the following scenarios:

a. Stock replenishment / adjustment or customer returns have not been entered in the system by back office while Store have recorded the sales

b. Store recorded pre-order sales from customers

Below is a table to summarize how transactions in Samooaha affect the Stores' Closing Stock quantity.

#	Transaction Name / Type	Store's Quantity Posted During	Qty In	Qty Out	Qty Sold	Qty Returned	Closing Stock*
1	Store Stock Import at Store	Posting of Store Stock Import	♦				+ QTY
2	Store Sales (+QTY entries) at Store	Posting of Store Sales			♦		– QTY
3	Store Sales (-QTY entries) at Store	Posting of Store Sales				♦	+ QTY
4	Outright^ Sales Order to Store's Warehouse Note^: This will only apply for customers that have been defined as "Outright Customer"	Posting of Goods Delivery to Store's Warehouse	♦				+ QTY
5	Outright^ Credit Note to Store's Warehouse Note^: This will only apply for customers that have been defined as "Outright Customer"	Posting of Customer Return from Store's Location to company's Warehouse		♦			– QTY
6	Consignment (Transfer) Order to Store's Warehouse	Posting of Putaway at Store's Warehouse	♦				+ QTY
7	Consignment (Return) Order from Store's Warehouse	Posting of Stock Transfer by Store's Warehouse		♦			– QTY
8	Warehouse Order to Store's Warehouse	Posting of Putaway at Store's Warehouse	♦				+ QTY
9	Warehouse Order from Store's Warehouse	Posting of Stock Transfer by Store's Warehouse		♦			– QTY
10	Stock Adjustment (+QTY entries) for Store's Warehouse	Posting of Putaway at Store's Warehouse	♦				+ QTY
11	Stock Adjustment (-QTY entries) for Store's Warehouse	Posting of Stock Adjustment by Store's Warehouse		♦			– QTY
12	Stock Take (+QTY variance) for Store's Warehouse	Posting of Stock Take at Store's Warehouse	♦				+ QTY

	Stock Take	Posting of Stock		
13	(-QTY variance) for	Take at Store's	♦	- QTY
	Store's Warehouse	Warehouse		