
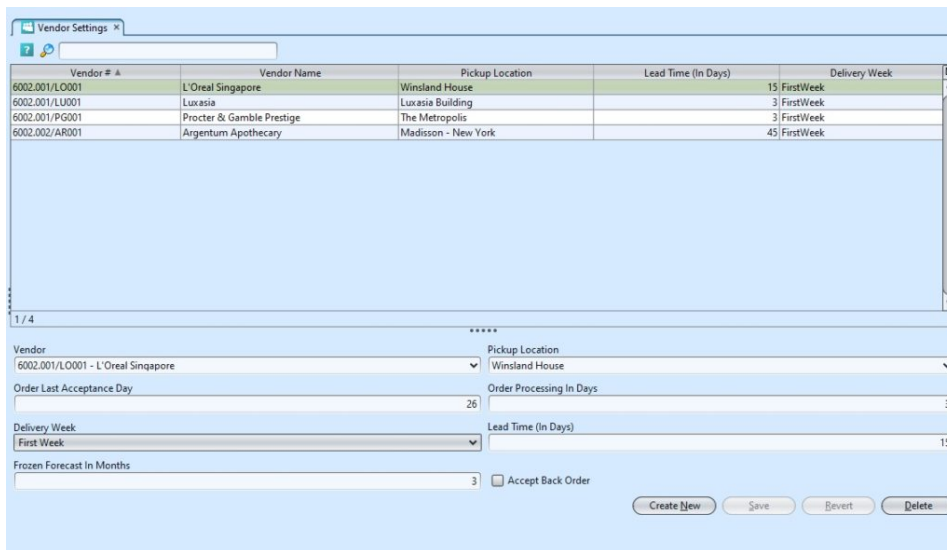


# Vendor Settings

The vendor master setup in Supply Chain Master allows the user to create new, Save, Revert and Delete vendor setup records. Below are available actions for the user from **“Vendor Setting”** :

 Create new, revert and delete the vendor setting

 View and search for the setting details



Vendor #	Vendor Name	Pickup Location	Lead Time (In Days)	Delivery Week
6002.001/LO001	L'Oreal Singapore	Winsland House	15	FirstWeek
6002.001/LU001	Luxasia	Luxasia Building	3	FirstWeek
6002.001/PG001	Procter & Gamble Prestige	The Metropolis	3	FirstWeek
6002.002/AR001	Argentum Apothecary	Madisson - New York	45	FirstWeek

Vendor	Pickup Location
6002.001/LO001 - L'Oreal Singapore	Winsland House
Order Last Acceptance Day	Order Processing In Days
26	3
Delivery Week	Lead Time (In Days)
First Week	15
Frozen Forecast In Months	<input type="checkbox"/> Accept Back Order
3	

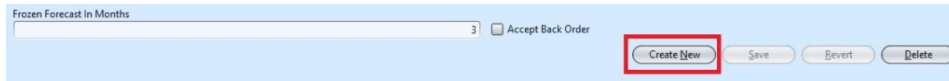
Create New Save Revert Delete

Field Name	Explanation	Mandatory Information
Vendor	Select Vendor	Y
Pickup Location	Select Pickup Location	Y
Order Last Acceptance Day	Self-explanatory	Y
Delivery Week	Select delivery week	Y
Lead Time (In Days)	Time taken for the Order to be received	N
Frozen Forecast In Months	Forecasted for the number of months	N
Accept Back Order	If Vendor accept Back Order	N

## Create Vendor Setting

1. Click **“Create New”** button at the bottom right

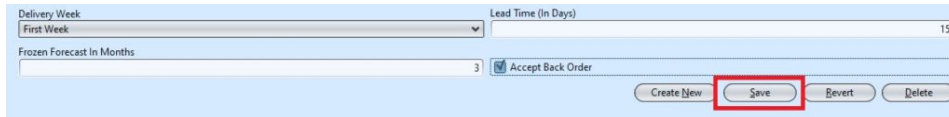
side of screen



A screenshot of a software interface. At the top, there is a text input field labeled 'Frozen Forecast In Months' with the value '3'. To its right is a checkbox labeled 'Accept Back Order'. Below these, there are four buttons: 'Create New', 'Save', 'Revert', and 'Delete'. The 'Create New' button is highlighted with a red rectangular box.

2. Fill up information at bottom half of screen

3. Click **“Save”** button at the bottom right side of screen when done



A screenshot of a software interface. It contains several input fields: 'Delivery Week' (a dropdown menu showing 'First Week'), 'Lead Time (In Days)' (a text input field with '15'), 'Frozen Forecast In Months' (a text input field with '3'), and a checkbox labeled 'Accept Back Order' which is checked. At the bottom right, there are four buttons: 'Create New', 'Save', 'Revert', and 'Delete'. The 'Save' button is highlighted with a red rectangular box.

## Update Journal Details

1. Click on vendor to be updated, it will bring up the selected vendor setting details on the bottom half of the screen

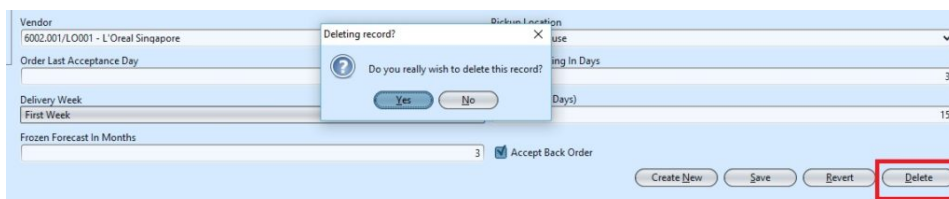
2. Click **“Save”** button at the bottom right side of the screen when done with the updates

## Delete Journal

1. Click on vendor to be updated, it will bring up the selected vendor setting details on the bottom half of the screen

2. Click on **“Delete”** button at the bottom right side of screen

3. Click on **“Yes”** button on the pop-up window to confirm setting deletion



A screenshot of a software interface. It shows a form with fields for 'Vendor' (6002.001/L0001 - L'Oreal Singapore), 'Order Last Acceptance Day', 'Delivery Week' (First Week), and 'Frozen Forecast In Months' (3). A 'Deleting record?' dialog box is open in the center, asking 'Do you really wish to delete this record?' with 'Yes' and 'No' buttons. At the bottom right, there are four buttons: 'Create New', 'Save', 'Revert', and 'Delete'. The 'Delete' button is highlighted with a red rectangular box.

## View and Search for Vendor Setting:

1. On top left of screen enter search parameter to filter the result, i.e. type in the name of vendor in the search textfield box.

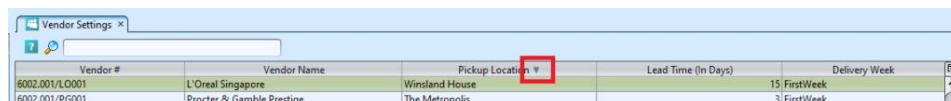


Vendor Settings

Search Engine

Vendor #	Vendor Name	Pickup Location	Lead Time (In Days)	Delivery Week
6002.001/LO001	L'Oreal Singapore	Winsland House	15	FirstWeek
6002.001/LU001	Luxasia	Luxasia Building	3	FirstWeek
6002.001/PG001	Procter & Gamble Prestige	The Metropolis	3	FirstWeek

2. Result can be sorted alphabetically by clicking the fields' columns



Vendor Settings

Vendor #	Vendor Name	Pickup Location	Lead Time (In Days)	Delivery Week
6002.001/LO001	L'Oreal Singapore	Winsland House	15	FirstWeek
6002.001/PG001	Procter & Gamble Prestige	The Metropolis	3	FirstWeek

3. Double click on vendor setting to view full details of the scheme, it will bring up the details on the bottom of the screen